

## MILPERSMAN 1326-040

### MILITARY PERSONNEL, NAVY (MPN) - FUNDED ACTIVE DUTY (ACDU) DEFINITE RECALL PROGRAM FOR ENLISTED PERSONNEL

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<b>References</b>	<ul style="list-style-type: none"> <li>(a) 10 U.S.C.</li> <li>(b) DoD Instruction 1215.06 of 11 March 2014</li> <li>(c) BUPERSINST 1001.40B</li> <li>(d) OPNAVINST 1001.20C</li> <li>(e) OPNAVINST 3060.7C</li> <li>(f) COMNAVRESFORNOTE 1001 N5 of 2 Jan 19</li> <li>(g) BUPERSINST 1001.39F</li> <li>(h) OPNAVINST 1320.6</li> <li>(i) OPNAVINST 1900.2C</li> <li>(j) SECNAVINST 1850.4F</li> <li>(k) NAVMED P-117 (Manual of the Medical Department, U.S NAVY)</li> <li>(l) OPNAVINST 6110.1J</li> <li>(m) SECNAVINST 5300.30F</li> <li>(n) OPNAVINST 6000.1D</li> <li>(o) COMNAVRESFORINST 6000.1E</li> <li>(p) DoD 5500.07-R Joint Ethics Regulation</li> <li>(q) SECNAV M-5510.30, June 2019</li> <li>(r) SECNAVINST 1800.2A</li> <li>(s) OPNAVINST 1001.27</li> <li>(t) SECNAVINST 1770.5</li> <li>(u) DoD Instruction 1315.18 of 28 October 2015</li> </ul>
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1. **Policy.** Per reference (a), section 12301, and reference (b), enclosure (3), the Definite Recall Program is an authorized

Military Personnel, Navy (MPN)-funded active duty for operational support (ADOS) Active Component duty type.

## 2. Scope

a. This article applies to Selective Ready Reserve (SELRES and Individual Ready Reserve (IRR), voluntary training unit (VTU), and active status pool (ASP)) Sailors applying for and filling billets funded by MPN funds.

b. This article does not apply to other forms of ADOS.

(1) For reserve personnel, Navy funded billets, including reserve recruiting (RR) billets (canvasser recruiter), refer to [MILPERSMAN 1326-030](#) or reference (c) as applicable.

(2) For all other forms of ADOS, particularly those with emergent requirements often without billets, refer to reference (d).

(3) For mobilizations (involuntary recall), refer to reference (e).

(4) For operational support funded through active duty for training special, refer to the most recent fiscal year (FY) force execution guidance (CNFRC Notice 1001), reference (f), or consult Navy Reserve Forces Command (NRFC) Operations Department (N3).

## 3. Program Definition

a. **Purpose.** The Definite Recall Program for Ready Reserve enlisted Sailors is one type of active duty (ACDU) for operational support ADOS. However, the policies governing this specific type of ADOS do not necessarily apply to other variants of ADOS. The Definite recall Program is not designed as a career ACDU program. Definite recalls are intended to be a distribution tool for Navy Personnel Command (NAVPERSCOM) Career Management Department (PERS-4) that allows ready access to Reserve Component (RC) enlisted personnel to fill specific advertised gapped or vacant ACDU billets. PERS-4 will coordinate with fleet manning control authorities to identify qualifying billets for this program. Definite recalls are intended to be a constructive part of a Ready Reserve member's career. Recalls provide Ready Reserve members with career

enhancing opportunities and meaningful work, as well as the pay and benefits to which they are entitled when on ACDU.

b. **Opportunity.** The opportunity to serve on ACDU will be maximized by limiting additional recalls for members under this article. Additional recalls are only permitted on a case-by-case basis, as authorized by NAVPERSCOM Reserve Affiliation and Redesignation Division (PERS-92). PERS-92 will coordinate with Bureau of Naval Personnel (BUPERS) Reserve Enlisted Community Management Branch (BUPERS-352) and NAVPERSCOM Enlisted Placement Management Branch (PERS-4013) to manage the distribution of approved quotas to the individual RC enlisted ratings.

c. **Length.** This type of recall will be for a specified period not to exceed 1,095 days or a 3-year period. Definite recall orders under this article for less than 12 months will not be approved or generated. In order to maximize opportunities for all members to serve on ACDU recalls under this article, members being considered or volunteering for follow-on recall orders, regardless of the billet, are required to submit an official request through the process established in this article for consideration by the command.

(1) Per reference (a), section 115, a SELRES member on voluntary recall to ACDU under this article is included in reserve end-strength, unless the member exceeds one of the following limits:

(a) A call or order to ACDU that specifies a period greater than 1,095 days (3 years), or

(b) The cumulative periods of MPN-funded ACDU performed by the member exceeds 1,095 days in the previous 1,460 days (3 out of 4 years).

(2) It is imperative that all personnel involved in the recall screening and approval process ensure members do not exceed either of the aforementioned limits without proper consideration per reference (g).

(3) IRR members must also be screened to ensure they do not exceed either of the aforementioned limits.

d. **Extensions.** Individuals may not continue on ACDU recall without prior approval from PERS-92 and an authorized order modification. Extensions of existing recall orders will be

considered by PERS-92 on a case-by-case basis in order to ensure no impact to limited quota availability, policy governing 1,095 days of active service in a 1,460-day period, policy monitoring entry into sanctuary for retirement, or high year tenure (HYT) policy. Supported commands requesting to extend a member on recall under this article must contact PERS-92 for consideration. Continuing on recall beyond 1,095 days of active service in the previous 1,460 days requires authorization from the Office of the Chief of Naval Operations (OPNAV) Military Personnel, Plans and Policy Division (N13) per reference (h).

e. **Consecutive Orders.** As this is not intended to be a career program, members are prohibited from executing back-to-back recall orders for the same ACDU billet without reapplying through the definite recall process. Members approved for back-to-back recall or follow-on orders in support of a different ACDU billet requirement may be required to take a 365-day break between the execution of the follow-on definite recall orders to ensure compliance with reference (a), section 115.

f. **Command Endorsements**

(1) Reserve unit command endorsements are required to accompany recall requests and must be from the applicant's current reserve unit commanding officer (CO). Applicants assigned to a commissioned unit must obtain endorsement from the commissioned unit CO (commissioned units are those listed on the Standard Naval Distribution List).

(2) Negative command endorsements from COs of commissioned units must address specific impacts to command readiness that would result from member's absence for the period of recall, such as unit manning levels, member's possession of a critical Navy enlisted classifications (NEC) code, or a pending unit mobilization or operational commitment(s).

4. **Responsibilities**

a. OPNAV Total Force Resource Management Division (OPNAV N10) will:

(1) Program and budget funding (work years) for enlisted definite MPN recalls, as available and per authorization via annual accession plan. Actual funding will be per Congressional authorization and appropriation.

(2) Provide the appropriate line of accounting (LOA) data to PERS-92.

b. OPNAV N13 will:

(1) Be responsible for total force management in support of Deputy Chief of Naval Operations Manpower, Personnel, Training and Education (CNO N1), and is the final disposition authority for deviations to this policy.

(2) Approve definite recall requirements list provided by PERS-4013.

(3) Be the final disposition authority of all 16-year waivers and sanctuary requests.

(4) Be the final disposition authority of all 1,095-day waiver requests per reference (h).

c. OPNAV Enlisted Force Plans Policy Branch (OPNAV N132):

(1) Directs enlisted force management policies in support of OPNAV N13 and is the endorsing agent for exceptions to this policy.

(2) Perform execution oversight activities for total force policy and plans affecting enlisted personnel.

(3) Implement the annual enlisted definite recall plan. Provide policy and execution oversight, to include but not limited to requirements and quota management build, community management, advertisement and permanent change of station (PCS) order writing.

(4) Maintain policy execution oversight of this article.

d. PERS-4013 will:

(1) In coordination with the manning control authority (MCA), determine valid sea and shore duty gapped and vacant requirements that could be augmented by using the MPN-funded Enlisted Definite Recall Program.

(2) Create a definite recall requirements list for BUPERS-352 review and OPNAV N13 approval by.

e. BUPERS-352 will determine possible SELRES inventory as compared to the MCA coordinated enlisted definite recall requirements list.

f. PERS-92 will:

(1) Advertise recall opportunities via appropriate methods, including Web site and government e-mail distribution.

(2) Screen applications for the following eligibility criteria:

(a) 16-year waiver

(b) Sanctuary consideration

(c) Previous ACUD periods

(d) HYT waiver

(e) Sufficiency of enlistment contract, verify that member's OBLISERV covers the period of recall,

**NOTE:** [NAVPERS 1070/613](#) Administrative Remarks agreements to obligate will not be accepted.

(f) Age-60 waiver, and

(g) Applications will not be accepted or processed unless request is for an advertised recall opportunity. All invalid applications will be returned without further action.

(3) Forward recall requests to NRFC N3 for reserve readiness impact assessment.

(4) Forward valid screened recall requests to applicable supported command to obtain selection recommendation.

(5) As appropriate, forward 16-year waiver, sanctuary, and 1,095-day waiver requests to OPNAV N13 for final disposition.

(6) Obtain LOA from OPNAV N10 prior to issuance of any MPN PCS orders, ensuring a separate LOA is provided to execute travel to and from the definite recall place of duty.

(7) Issue orders once member has been selected and approved for recall.

(8) Issue release from active duty orders and process all extension requests.

(9) Provide monthly enlisted definite recall reports to OPNAV N13 and N10 and other pertinent stakeholders.

g. BUPERS-352 is the adjudicating authority for reenlistment requests for members in a recall status.

h. Supported command will:

(1) Identify eligibility criteria of the definite recall.

(2) Ensure billet advertisement is accurately produced and published.

(3) Plan and coordinate with PERS-4 for the timely relief of recalled member, vice requesting back-to-back orders.

(4) Notify PERS-92 of selection of the best qualified member from the list of all qualified members provided by PERS-92.

(5) As needed, generate and route 1,095-day, 16-year, and or sanctuary waiver requests when a chosen Service member would otherwise not qualify without a waiver. Waiver requests are requests by the supported command, not the Service member concerned.

(6) In coordination with PERS-92, ensure release of the recalled member prior to expiration of orders to allow adequate time for the member to complete the Transition Assistance Program and any travel, processing, and leave (if desired).

(7) Coordinate advancement exam administration with Naval Education and Training Professional Development and Technology Center to ensure all qualified members on recall orders are provided the opportunity to take Navy-wide advancement exam.

(8) Ensure scheduling and completion of the Transition Goals, Plans, and Success Course for all members on recall orders prior to the end of their orders, per reference (i).

**NOTE:** Whenever possible, the supported command should provide opportunities for periodic use of leave during the term of orders.

i. Navy Reserve activity (NRA) will:

(1) Ensure widest possible dissemination of recall advertisements.

(2) Facilitate member's screening and ensure responses to PERS-92 in a timely manner.

(3) Ensure interested members are aware of the eligibility criteria.

(4) Complete activation processing for members selected for recall as follows:

(a) Verify members meet medical, dental, and administrative eligibility requirements.

(b) Assist members with travel and transportation from the member's home to NRA, and from the NRA to supported command.

(c) Transfer members to the local operational support unit and assign the applicable manpower availability status (MAS) code.

(d) Coordinate reenlistment or enlistment extension for the member if the member's reserve enlistment contract expires prior to the end of the recall.

(e) Complete a Navy Standard Integrated Personnel System (NSIPS) check-out to active duty recall transaction.

(5) Through application endorsement, ensure applicants meet all theater-specific and security clearance requirements for assignment (if applicable) as delineated in the recall advertisement.

(6) Upon conclusion of the recall, complete deactivation processing to include receipt of medical and dental records (as applicable), completion of NSIPS check-in transaction, assign applicable MAS code, and counsel on applying for a vacant SELRES billet assignment and the Civilian Health and Medical Program of the Uniformed Services Reserve Select benefits.

j. The appropriate transaction service center (TSC) or member's personnel support detachment (PSD) (as identified in the orders) will perform all recall processing requirements as outlined in Navy Pay and Personnel Support Center's standard operating procedures posted on the Manpower, Personnel, Training, and Education portal.

k. Members must:

(1) Inform of intent and obtain the endorsements of their unit CO and NRA to apply for and execute recall orders.

(2) Comply with the requirements in their orders. Members will not commence travel until recall orders are issued.

(3) Immediately report any medical or dental conditions that could interfere with performance of duty to the NRA and supported command.

(4) Obtain approval from their supported command CO, PERS-92, and NAVPERSCOM Medical Benefits Division (PERS-95) prior to commencing elective surgery or medical treatment. Prior to any elective treatment by the Military Health System a Service member must consult with a competent military medical authority, per reference (j). Approved elective medical or surgical treatments, including any subsequently required periods of medically restricted duty, must be completed prior to the recall orders end date per reference (k).

(5) Be aware that medical hold is not authorized for members on recall orders. If a member's medical status prevents the member from carrying out his or her duties, PERS-92 will be contacted to determine the best course of action.

(6) Review reference (g), chapter 23, concerning reemployment rights, notification to employers, and requirements members must fulfill to be covered under the Uniformed Services Employment and Reemployment Rights Act.

(7) Acknowledge in writing and sign statements of understanding on [NAVPERS 1070/613](#) with regard to the recall orders (as applicable), including the accuracy of member's cumulative ACDU service statement:

(Date): It is my responsibility to ensure all periods of active duty are properly documented in my service record and in my recall application. Failure to do so may result in my removal from recall consideration or early termination of recall orders.

Having reviewed my record of military service, I certify that my cumulative active duty service is (years) and (months). I understand that if this is less than my actual cumulative active service my active duty orders are subject to termination. I understand that additional active duty time is creditable towards my reserve retirement.

I have read, understand, and agree to the above conditions.

\_\_\_\_\_  
(Member's signature)

Witnessed: \_\_\_\_\_  
Name, Rating, Branch/Class, Title

(8) Complete all screening requirements as directed by PERS-92.

(9) Ensure the reserve enlistment contract will not expire prior to the end of this recall.

(10) Comply with all NRA recall guidance discussed in subparagraph 4I above and do not commence travel until recall orders are issued.

(11) Complete a medical assessment no less than 90 days prior to the expiration of recall orders and forward documentation to PERS-92 per reference (k).

5. **Advancement Eligibility.** Per reference (g), individuals serving under this program will continue to compete for advancement as SELRES as defined in reference (c), except those IRR Sailors assigned to the VTU because of HYT. IRR-ASP members are eligible for advancement while in a recalled status if they do not exceed HYT. The command to which the member is recalled will be responsible for the exam cycle process (i.e., worksheet preparation, exam ordering, exam administration, etc.).

6. **Prioritization and Quota Restrictions**

a. Navy activities are advised that MCA priorities to fill vacant or gapped billets take precedence and quotas are limited. Commands should work with their type commanders to find an active duty distribution solution. Commands interested in utilizing the Enlisted Definite Recall Program to fill their vacant or gapped requirements must contact their placement coordinator at PERS-4013 to identify those requirements for inclusion into the MCA FY Enlisted Definite Recall Requirements List.

b. Requests received by OPNAV N13 directly from Navy activities will not normally be considered outside of the MCA FY Enlisted Definite Recall requirements list generation, which is generally limited to no more than 30 quotas per year and should not exceed 87 cumulative recalls at any given time.

7. **Enlisted Requirements for Recall.** Applicants must meet the enlistment quality control standards of [MILPERSMAN 1160-030](#). The member's reserve unit chain of command and NRA will verify eligibility, while PERS-92 will make the final determination of eligibility. Eligibility criteria include the following:

a. **Age Limit.** Per [MILPERSMAN 1001-100](#), applicants who will reach age 60 during the recall period are required to request and receive an approved age-60 waiver from NAVPERSCOM Reserve Enlisted Status Branch/Full-Time Support Recall and Conversions Branch (PERS-913), for the period of recall to be eligible. The approved age-60 waiver request must be included in the recall application.

b. **Physical Readiness.** Applicants must meet physical readiness requirements per reference (l) or current Navy administrative message guidance concerning physical fitness assessment standards as well as specific billet requirements.

c. **Medically Qualified.** Applicants must meet physical requirements as defined in reference (k) before the execution of orders. Applicants must:

(1) Not be in a temporarily not physically qualified status or a medical retention review status. This includes any medical condition that impacts the Sailor's current readiness (e.g., musculoskeletal injuries, on-going medical treatment, etc.).

(2) Be classified as either dental class I or II.

(3) Provide documentation of a completed human immunodeficiency virus (HIV) test, per reference (m), within 12 months of the recall orders start date or as directed by theater requirements.

(4) Pregnant Service members must provide documentation of approval by their obstetrician healthcare provider prior to participation in active duty functions, per references (n) and (o).

d. **Temporary Rating Programs.** Members who enlisted in a program with a temporary rate are not eligible for recall while in a temporary status and may only apply for a recall opportunity once they have made their new rating permanent. Documentation of permanent rating must be included in the application.

e. **Obligated Service (OBLISERV).** Members must agree to remain on ACDU within the term of their enlistment or enlistment, as extended, prior to initiating travel to ultimate duty station.

(1) Members selected for recall under this program must ensure their OBLISERV covers the period of recall. This may be accomplished one of two ways:

(a) [NAVPERS 1070/601](#) Immediate Reenlistment Contract, provided eligibility criteria per [MILPERSMAN 1160-030](#) is met, or

(b) [NAVPERS 1070/621](#) Agreement to Extend Enlistment, provided such agreement does not exceed a total aggregate of 48 months in two extensions when combined with previous extensions on a single enlistment contract. If the member's total

extensions will exceed 48 months and or two extensions, the member must reenlist in the Navy Reserve using [NAVPERS 1070/601](#) prior to orders issuance for a period that exceeds the ACDU obligation by no less than 30 days.

(2) Members selected for recall under this program must complete [NAVPERS 1070/622](#) Agreement to Recall or Extend ACDU, sections 1 and 2, for the entire period of OBLISERV indicated on the recall authorization.

f. **Conflicts of Interest.** Per reference (p), applicants must be free of potential conflicts of interest stemming from the RC member's civilian employment, particularly Department of Defense-related positions, during the recall period. PERS-913 must be notified of any conflicts that cannot be normally resolved per reference (g).

g. **Initial ACDU Training (IADT).** Applicants must have completed IADT prior to applying for the recall.

h. **HYT Considerations.** Personnel who reach their HYT length of service gate can request an HYT waiver or HYT exception to policy (ETP) as outlined in [MILPERSMAN 1160-120](#). A copy of the request is to be included with the recall package. Determinations will be forwarded to PERS-92. If a waiver or an ETP is disapproved, the member will not be eligible for the recall.

i. **Continuation of Members in Pay Grades E-7 to E-9.** Members in pay grades E-7 to E-9 not selected for continuation from the most recent senior enlisted continuation board are ineligible for this program. Members in receipt of recall orders, who have not yet executed travel, and are not selected for continuation will have their orders canceled. Continuation policy and procedures for members who executed travel, or who are currently serving on recall, is provided in the applicable continuation message, which announces the board.

j. **Security Clearance.** Members must have security clearance eligibility based on a favorably adjudicated and in-scope investigation, per reference (q), for access to classified information, pursuant billet requirements.

k. **Satisfactory Participation Criteria.** Only satisfactorily participating enlisted members of the Ready

Reserve are eligible, per reference (c), for definite recall orders under this article.

l. **Pay Grade.** Members must be in, or no more than one paygrade above or below, the paygrade advertised and must have the rating and or NEC of the advertised billet.

m. **Sanctuary Considerations.** Per reference (r), reserve personnel who have 16 years of ACDU service are not authorized to receive or execute orders without permission from OPNAV N13. All members applying for recall will be screened for sanctuary impact by PERS-92 to be in compliance with references (a), (h), (r), and (s). PERS-92 will forward all sanctuary requests to OPNAV N13 for final disposition per current instruction. The waiver must be approved prior to the generation of the definite recall orders and the member must be notified of the outcome.

8. **Evaluation Reporting.** The member's gaining command is responsible for submitting performance evaluations as outlined per reference (t) during the recall period.

9. **Injury or Illness While On Recall Orders.** Reserve members, who incur or aggravate injuries, illnesses, or diseases while in an ACDU status may be eligible for incapacitation benefits per reference (u). Commands are to immediately contact PERS-92, if a recalled Sailor experiences any injury, illness, or disease which may result in a fitness-for-duty screening and determination while attached to their command. No member on recall orders will be extended for medical reasons without prior approval of PERS-92. PERS-92 will communicate with PERS-95, and PERS-95 will make a determination of eligibility for incapacitation benefits.

10. **Leave and Travel.** Supported commands will ensure release of the recalled member prior to conclusion of orders to allow adequate time for travel, processing, and leave, if leave is desired.

11. **Administrative Separation.** If administrative separation (ADSEP) is necessary for a member recalled to ACDU under this policy, the ACDU command will be responsible for the ADSEP process using the appropriate MILPERSMAN 1910 articles. Reference (a), section 12312, must be considered and adhered to in executing involuntary separations of temporary recalled personnel. Per [MILPERSMAN 1620-020](#), recall extensions required to facilitate ADSEP processing will not be granted.

12. **Application Processing Procedures**

a. **Submission of Application.** Reserve members volunteering for ACDU recall will submit requests to PERS-92 via their NRA with unit CO endorsement. PERS-92 will check all applications for completeness and confirm that the applicant is requesting recall to fill a valid requirement. PERS-92 will forward complete, positively endorsed recall requests to the affected supported command for selection recommendation. Applications for positions that are not valid or do not receive a positive endorsement will be returned to the member and his or her command without further action. Additional information can be accessed on the NAVPERSCOM Web site at:

<https://www.mynavyhr.navy.mil/Career-Management/Reserve-Personnel-Mgmt/Definite-Recall/>

b. **Documents Required for Application.** The submitted documents for application are used to evaluate the member's ability to fulfill requirements of the billet for which he or she is applying. Members currently in the IRR-ASP should coordinate with PERS-92 to fulfill application requirements. The following information should be forwarded in a command endorsement on NRA letterhead or as enclosures to a command endorsement:

(1) All eligibility criteria per paragraph 7 of this article.

(2) [NAVPERS 1306/7](#) Enlisted Personnel Action Request with endorsement(s).

(3) Any non-judicial punishments, courts-martial, or civil infractions in last 48 months.

(4) Endorsement from applicant's medical department representative, verifying the member meets all medical requirements listed in subparagraph 7c of this article.

(5) Physical Readiness Information Management System (PRIMS) printout for the last 4 years.

(6) Last four observed performance evaluations.

(7) Copy of current enlistment agreement (if member reenlisted within 6 months of date of request).

(8) All ACDU documentation including, but not limited to:

(a) Copies of [DD-214](#) Certificate of Release or Discharge from Active Duty for all branches of service in which the member has served.

(b) Copies of all National Guard Bureau 22 National Guard Report of Separation and Record of Service forms if a previous National Guard member.

(c) [NAVPERS 1070/605](#) History of Assignments.

(d) Complete Drill Point Capture Sheet to include all ACDU periods, regardless of service.

(9) Address of current NRA.

(10) [NAVPERS 1070/613](#) Enlisted Reserve Recall Statement of Agreement.

(11) HYT waiver request, if the member will reach HYT during recall period, see subparagraph 7h of this article.

c. **Processing Time.** The normal processing time for applications is approximately 4-6 weeks.

d. **Compliance Review.** All applications for the Definite Recall Program are processed and reviewed by PERS-92 for compliance with the guidelines in this article and forwarded to the supported command for selection. Incomplete or inaccurate packages will not be considered.

13. **Selection Procedures.** All forwarded applications will be screened by PERS-92 to verify eligibility requirements to include 16-year waivers, sanctuary, and HYT considerations (if applicable). Applications who meet the criteria established in the recall advertisement and this article will be forwarded to the appropriate supported command for review and recommendation. PERS-92 will issue recall orders for the recommended applicant provided the member still meets all eligibility requirements. NAVPERSCOM Reserve Personnel Management Department (PERS-9) will have final disapproval authority.

14. **Orders Procedures**

a. **Orders Issuance.** PERS-92 will issue ACDU orders for approved personnel to report to their local NRA for further assignment (if appropriate) and to execute a Reserve Recall Statement of Agreement on [NAVPERS 1070/613](#). The authority for recall is forwarded to the member's NRA, as indicated on member's application. Recalled members are identified in the Enlisted Master File and the command's Enlisted Distribution and Verification Program as branch and or class "32" and special program indicator "L". If greater than 1,095, use special program indicator "E".

b. **ACDU Pay Account.** The process of establishing an AC Master Military Pay Account and gaining to AC personnel systems will be performed by the PSD as directed in the recall orders. If the member is found not eligible, either at the NRA or subsequently at the TSC/PSD, the NRA or TSC/PSD (as applicable) will contact PERS-92 for further instruction regarding any change to the member's orders. At the conclusion of the recall period, the member will be processed for release from ACDU as directed in his or her orders.

c. **Expiration of Orders.** PERS-92 will issue release from ACDU orders approximately 60 days prior to expiration of recall orders.

15. **Administrative Separation (ADSEP), Early Termination of Orders, and Legal Responsibility of Supported Command.** Members recalled under definite recall orders are subject to early termination of the recall orders due to needs of the Navy or performance issues exhibited by the member during the recall. Supported commands that may wish to pursue early termination should contact PERS-92 for guidance. In general, documentation of sustained substandard performance, as well as documentation of attempted remediation, will be required to justify early termination. PERS-9 is the final adjudication authority for termination requests.

a. **ADSEP From the Naval Service.** If ADSEP is warranted for a member recalled to ACDU under this article, the supported command is responsible for ADSEP processing using the appropriate MILPERSMAN article within the 1910 series. No members on recall orders will be extended for ADSEP reasons without prior approval of their supported command and PERS-92.

b. **Disciplinary Action.** In the event a member becomes subject to disciplinary action per [MILPERSMAN 1620-020](#), the supported command will be responsible for ensuring adherence to legal procedures using the appropriate MILPERSMAN article within the 1910 series. Report all potential legal issues, regarding members on definite recall to PERS-92 as soon as practical.

16. **Overseas Tour Lengths.** Per reference (u), Reserve Component Service members, other than Active Guard and Reserve Service members, ordered to active duty for training for 140 days or more at one overseas location, or ordered to active duty other than training for more than 180 days at one overseas location are not required to serve the established overseas tour length for the country or overseas duty location. Members executing MPN-funded definite recall orders outside of the continental United States are only permitted to do so in an unaccompanied status. In this sense, "unaccompanied" is defined as a tour at a specific overseas duty station for Service members who are not accompanied by command-sponsored dependents. Recall order durations are prescribed in subparagraph 3c above.