

MILPERSMAN 1530-020

UNITED STATES MILITARY ACADEMY AND AIR FORCE ACADEMY PREPARATORY SCHOOLS

Responsible Office	NAVPERSCOM (PERS-444)	Phone:	DSN	882-4058
			COM	(901) 874-4058
			FAX	882-2676

1. **Policy.** An enlisted member in the Navy or Navy Reserve holding a letter of appointment as principal, alternate, or competitor to the United States Military Academy or Air Force Academy, issued by the Department of the Army or Department of the Air Force, if found qualified by the service concerned, may request transfer

TO...	OR...
Preparatory School Detachment Fort Belvoir, VA	7625 Student Squadron Air Force Academy Preparatory School Colorado Springs, CO

depending on their nomination, for a course of instruction.

2. **Medical Examinations Required**

a. Final-type medical examinations are authorized and directed to be conducted at the local level with complete reports thereof furnished direct

TO...	OR...
Adjutant General Department of the Army Attn: AGPB-M Washington, DC	Surgeon U.S. Air Force Academy Attn: Chief, Physical Standards Branch Colorado Springs, CO

The candidate will not be transferred until final medical clearance has been received from the Army or Air Force.

b. Navy or Navy Reserve members not medically qualified may, if they so desire, take the entrance examinations at the station nearest to their place of assignment.

3. **Physical Requirements**. Physical standards are generally the same as for admission to the Naval Academy with the exception of vision. Detailed information setting forth these physical requirements may be obtained

FROM...	OR...
Registrar United States Military Academy West Point, NY	Director of Admissions United States Air Force Academy Colorado Springs, CO

4. **Responsibility for Maintaining Records**

a. Records, including the pay accounts, of Navy or Navy Reserve personnel assigned to the **Military Academy Preparatory School** shall be maintained by:

Commanding Officer
Naval Station Anacostia Annex Washington
Washington, DC

b. The records of those assigned to the **Air Force Academy Preparatory School** shall be maintained by:

Officer in Charge
Naval Administrative Unit
Continental Air Defense Command
Ent Air Force Base
Colorado Springs, CO

5. **Beginning of Classes/Reporting Deadline**

a. The Military Academy and Air Force Academy Preparatory School classes convene the first week in September and candidates may not be ordered for the course of instruction at the Preparatory Schools after this deadline date.

b. Regular Navy or Navy Reserve members receiving a letter of appointment after this date will take the entrance examination at the examining station nearest to their place of assignment.

c. Military Academy candidates appointed after the March examination will undergo a special examination given in June at West Point, NY.

d. Authorization and specific instructions required to report for these examinations will be issued by Navy Personnel Command (NAVPERSCOM) to individual appointees who are not in attendance at the Military or Air Force Preparatory Schools.

6. **Disposition of Members Not Qualified or Disenrolled**

a. Enlisted members of the Navy or Navy Reserve found not qualified, or who are disenrolled for any reason from the **Military Academy Preparatory School**, shall be immediately transferred to:

Commanding Officer
Naval Station Anacostia Annex Washington
Washington, DC

b. Those disenrolled from the **Air Force Academy Preparatory School** shall be transferred to:

Officer in Charge
Naval Administrative Unit
Continental Air Defense Command
Ent Air Force Base
Colorado Springs, CO

c. Those disenrolled from either Preparatory School shall be reported to NAVPERSCOM for further assignment.