

MILPERSMAN 1610-010

NAVY PERFORMANCE EVALUATION AND COUNSELING SYSTEM

Responsible Office	NAVPERSCOM (PERS-32)	Phone	DSN	882-3313/4881/4882
			COM	(901) 874-3313/4881/4882
			FAX	882-2761
NAVPERSCOM CUSTOMER SERVICE CENTER		Phone:	Toll Free	1-866-U ASK NPC

References	(a) U.S. Navy Regulations 1990, Chapter 11, article 1129 (b) BUPERSINST 1610.10C
-------------------	---

1. **Policy**. Reference (a) require records be maintained on naval personnel which reflect their fitness for service and performance of duties. Fitness reports on officers and chief petty officers, and evaluation reports on other enlisted personnel are used for many career actions including selection for promotion, advanced training, specialization or subspecialization, and responsible duty assignments. Timely, realistic, and accurate reports are essential for these tasks.

2. **Guidance**. Use procedures in reference (b) when preparing and submitting fitness reports on officers and chief petty officers, and evaluation reports on other enlisted personnel.