

## MILPERSMAN 1610-030

### PROCEDURES FOR COMMANDS TO WHICH INACTIVE RESERVE PERSONNEL (OFFICER OR ENLISTED) FAIL TO REPORT FOR INVOLUNTARY ACTIVE DUTY

<b>Responsible Office</b>	NAVPERSCOM (PERS-461)	Phone:	DSN	882-4553
			COM	(901) 874-4553
			FAX	882-4683

1. **Policy**. Commands will follow these procedures when an inactive duty member (officer or enlisted) fails to report as directed for involuntary active duty (Mobilization).

2. **Procedures**

a. The command to which the member fails to report shall prepare [NAVPERS 1070/613](#) (Rev. 10-81), Administrative Remarks using information contained on the copy of the member's orders showing the date and hour the member failed to report. The entry should read:

"(Date): Issued involuntary (active duty/active duty for training) orders by (authorizing command) to report to (reporting command) not later than (hour and date). Failed to report in compliance with such orders."

b. When the member has failed to report, the command to which the member failed to report shall:

(1) Notify the command, which ordered the member to involuntary active duty, and provide that command a copy of [NAVPERS 1070/613](#).

(2) Put the member in an Unauthorized Absence (UA) status. Ensure RUA is entered as the member's Inactive Manpower Status (IMS) code in Navy Standard Integrated Personnel System (NSIPS). If the member has declared intention not to report prior to the report date, immediately upon the member's failure to report, list the member as a deserter (manifest intent) per [MILPERSMAN 1600-040](#).

(3) If the member fails to report within 30 days of the required report date, declare the member a deserter per [MILPERSMAN 1600-060](#).

(4) If the member is returned to military control after being UA 180 days or less, continue to execute the involuntary orders. The commanding officer (CO) may take appropriate disciplinary action and may initiate administrative separation processing per the MILPERSMAN. Members returned to military control after 180 days UA will be processed by Navy Absentee Collection and Information Center (NACIC) per [MILPERSMAN 1600-060](#).