

MILSPERSMAN 1640-060

WHEN TO TRANSFER POST-TRIAL PRISONERS USING PERMANENT CHANGE OF STATION (PCS) OR TEMPORARY DUTY (TDY) STATUS TO A SHORE MILITARY CORRECTIONAL FACILITY

Responsible Office	PERS-00D	Phone: DSN	882-4444
		COM	(901) 874-4444
		FAX	882-2626
MyNavy Career Center	Phone:	1-833-330-MNCC(6622)	
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1. Permanent Change of Station (PCS) Orders

a. PCS orders are required for enlisted members and officers adjudged by a court-martial including a sentence of confinement after the sentence is adjusted by application of reduction credits to include administrative, judicial, or good conduct time in excess of 30 days. Service members will be issued PCS orders to the Navy post-trial prisoner account unit identification code (UIC) 4110E and placed in accounting category code 391.

b. The Service member's command will contact Navy Personnel Command (NAVPERSCOM) Corrections and Programs Office (PERS-00D) Designation and Transfer Manager at (901) 874-4529 or DSN 882-4529 to obtain the designated military correctional facility (MCF) and provide the report of results of trial or statement of trial results (SOTR).

(1) PERS-00D will review the statement of trial results and forward a memorandum designating the MCF to NAVPERSCOM Enlisted Distribution Division (PERS-40BB) for enlisted members.

(2) For officers, the memorandum will be forwarded to the applicable detailer through NAVPERSCOM Distribution Policy and Procedures Branch (PERS-451). The respective detailer for the confined officer is responsible for writing and issuing PCS orders.

2. **Temporary Duty (TDY) Orders.** TDY orders are required for enlisted members or officers adjudged by a court-martial including a sentence of confinement after the sentence is adjusted by application of reduction credits to include administrative, judicial, or good conduct time for 30 days or less. The Service member's command will issue TDY orders to the Navy post-trial prisoner account UIC 4110E.

a. The Service member's command will contact the PERS-00D Designation and Transfer Manager at (901) 874-4529 or DSN 882-4529 to obtain the designated MCF and provide the SOTR.

b. In instances when a Service member's ship or mobile unit departs the vicinity of the MCF for an extended period prior to completion of confinement, the commanding officer of the Navy MCF, transient personnel unit (TPU), naval station, or naval air station may request disposition of the Service member prior to release from confinement. A Service member will not be retained and, by law, must be released at the end of his or her sentence of confinement. The prisoner's parent command must determine his or her disposition (e.g., retain aboard the installation (TPU or transient personnel detachment)) pending the ship's or mobile unit's return to homeport by assigning member to command's shore detachment or returning the member to the parent command as soon as possible.