

MILPERSMAN 1820-040

NOTIFICATION OF ELIGIBILITY FOR NON-REGULAR RETIRED PAY

Responsible Office	NAVPERSCOM (PERS-912)	Phone:	1-833-330-MNCC (6622)
MyNavy Career Center		Phone: Toll Free E-mail: MyNavy Portal:	1-833-330-MNCC (6622) askmncc@navy.mil https://my.navy.mil/

Reference(s)	(a) 10 U.S.C. (b) OPNAVINST 1820.1B
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1. **Purpose.** This article outlines the eligibility requirements and responsibility for issuance of the Navy Reserve Component (RC) notification of eligibility (NOE) letter.
2. **Policy.** Per references (a) and (b), Navy Personnel Command (NAVPERSCOM) Reserve Retirement Branch (PERS-912) will issue an NOE letter to each Navy Reserve member who becomes eligible for non-regular (Reserve) retired pay.
 - a. Per references (a) and (b), after a member has been granted retired pay for non-regular service or has received an NOE for non-regular (Reserve) retired pay, the member's eligibility may not be denied or revoked on the basis of any administrative error, miscalculation, or misinformation unless it resulted from fraud or misrepresentation by the member.
 - b. If required, PERS-912 will make corrections to a member's record to accurately reflect points earned. When such corrections are required, the member is entitled to retired pay based on the corrected amount of creditable service and points adjusted per reference (a), section 12738(b).

3. **Eligibility for NOE Letter Issuance for Non-Regular Retirement**

- a. Must have completed at least 20 years of qualifying service as computed per reference (a), section 12732.
- b. Members who are no longer physically qualified and have

completed at least 15, but less than 20, years of qualifying service, must have been approved for early medical retirement per reference (a), section 12731b.

c. Must meet the requirements of any other authorized early retirement program as directed by the Secretary of the Navy.

4. **NOE Letter Issuance Process.** To ensure the accuracy of a member's pay entry base date, anniversary year, and creditable service towards non-regular retirement prior to issuing an NOE, PERS-912 will:

a. Obtain a monthly report of eligible Reserve personnel via the Navy Standard Integrated Personnel System (NSIPS) based on anniversary year.

b. Once the monthly report is obtained, a thorough review of a member's point retirement and participation record will be conducted by verifying eligibility with key supporting documents in the member's official military personnel file (OMPF) or other accessible electronic database systems.

c. When an error is found in a member's record during a record review, PERS-912 will immediately correct the member's points and participation record. If necessary, PERS-912 will adjust the member's pay entry base date or anniversary year as appropriate.

d. Upon confirmation of eligibility, PERS-912 will issue the NOE and make appropriate NSIPS and OMPF entries for each member.

e. Information concerning the (RC) Survivor Benefit Plan (RC-SBP), the elections available, the effects of such elections, and an enrollment application will be included with the NOE letter for non-regular (Reserve) retired pay. Additional RC-SBP policy information can be found in [MILPERSMAN 1772-010](#).

Note: A member has 90 days from receipt of the NOE letter and RC-SBP package to make an election.