

MILPERSMAN 1850-020

ACTION FOLLOWING APPROVED DISABILITY RETIREMENT

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Reference	(a) DoDM 1332.18 Volume 2, Disability Evaluation System (DES) Manual: Quality Assurance Program (QAP) of 21 November 2014
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1. Duties of Navy Personnel Command (NAVPERSCOM)

a. NAVPERSCOM Temporary Disability Retired List (TDRL)/Permanent Disability Retired List (PDRL) Branch (PERS-954) issues the disability authorization message placing a member on the appropriate retired list, temporary or permanent. PERS-954 is without authority to cancel the effective date of retirement, unless so directed by the Secretary of the Navy (SECNAV) via the Physical Examination Board. Cancellation of the effective retirement date, if warranted, must be approved by SECNAV authority prior to the effective date stipulated in the orders.

b. If retirement orders indicate grade or rate, percentage of disability, or years of service questioned by the separating activity or member concerned, processing of such member's case by the separating activity should not be delayed pending clarification from PERS-954. The separating activity should notify (dispatch notification not necessary) PERS-954 in such cases. A modification of orders or superseding orders will be issued by the original order-writing authority, if appropriate.

c. PERS-954 retains the notification and ordering functions involved in periodic physical examinations and reevaluations for members on the TDRL. PERS-954 will also take necessary action to terminate or suspend a member's retired pay account, as appropriate, if the member fails to comply with orders without just cause.

2. **Separation of Active Duty Members on PDRL.** For members released from active duty and transferred to the PDRL, the command effecting the separation must comply with the following procedures in addition to those elsewhere in this manual:

a. Generate an Enterprise Customer Relationship Management (eCRM) case in Salesforce within 5 days of receipt of a member's disability separation authorization.

b. Complete the separation package, with all key supporting documents (KSD), in Salesforce for Transaction Service Center (TSC) Norfolk no later than 14 days from the date of the disability separation authorization message.

c. Ensure members complete [NPPSC 1800/1 NPPSC Fleet Reserve/Retirement Checklist](#) or [NPPSC 1900/1 Separations Questionnaire](#) as appropriate.

d. A separation physical is not required. A disability examination should have been completed as part of the medical board process; this examination will serve as the separation physical per reference (a).

e. Verify and close the member's electronic service record.

f. Ensure disposition of the health record per instructions contained in [NAVMED P-117](#), Manual of the Medical Department, article 16-20.

3. **Separation of Active Duty Members on TDRL.** For members who are released from active duty and transferred to the TDRL, the command effecting the separation must comply with the following procedures in addition to those elsewhere in this manual:

a. Generate an eCRM case in Salesforce within 5 days of receipt of a member's disability separation authorization.

b. Complete a separation package, with all KSDs, in Salesforce for TSC Norfolk no later than 14 days from the date of the disability separation authorization message.

c. Members must complete [NPPSC 1800/1](#) or [NPPSC 1900/1](#), as appropriate.

d. No separation physical is required. A disability examination will be completed as part of the medical board process and serves as the separation physical per reference (a).

4. **Separation of Selected Reservist (SELRES) on TDRL or PDRL.**

A SELRES member can only be transferred to the TDRL or PDRL from a SELRES status. SELRES members cannot be transferred to the TDRL or PDRL from an active duty status. If a SELRES member is on active duty orders, he or she must first be separated and returned to his or her parent command prior to TDRL or PDRL processing. Once the Navy Reserve activity (NRA) receives the disability separation authorization message from PERS-954 directing the processing of a SELRES member to the TDRL or PDRL, the NRA will take the following actions:

a. Ensure the member completes [DD 2656 Data for Payment of Retired Personnel](#).

b. Request statement of service or annual retirement point record from NAVPERSCOM Reserve Retirement Branch (PERS-912) and provide Defense Finance and Accounting Service with a copy of the member's annual retirement point record, completed [DD 2656](#), and the TDRL or PDRL authority message to assist in establishing the member's pay account.

c. Change the member's status in Navy Standard Integrated Personnel System (NSIPS) to duty status code "900 TDRL/PDRL" to ensure eligibility in the Defense Enrollment Eligibility Reporting System (DEERS) and medical care.

d. Direct members to the nearest DEERS/Real-time Automated Personnel Identification System (RAPIDS) site and provide the member with his or her TDRL or PDRL authority message, [NAVPERS 1070/613 Administrative Marks](#), and [NAVPERS 1070/615 Honorable Discharge from the United States Navy Reserve](#) to update DEERS eligibility. TDRL members will receive an identification card with a 3-year expiration date.