

MILPERSMAN 1910-154

SEPARATION BY REASON OF ENTRY-LEVEL PERFORMANCE AND CONDUCT

Responsible Office	NAVPERSCOM (PERS-832)	Phone:	DSN COM	882-3045 (901) 874-3045
MyNavy Career Center		Phone: Toll Free	1-833-330-MNCC (6622)	
		E-mail:	askmncc@navy.mil	
		MyNavy Portal:	https://my.navy.mil/	

References	(a) DoD Instruction 1332.14 of 27 January 2014 (b) Manual for Courts-Martial (MCM), United States, 08 August 2023
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1. **Policy**. Per reference (a), Service members may be separated for entry-level performance and conduct when:

a. **In an entry-level status** on the date of notification of administrative separation processing;

b. **It is determined members are unqualified for further naval service** by reason of unsatisfactory performance and conduct as evidenced by incapability, lack of reasonable effort, failure to adapt to the naval environment, or minor disciplinary infractions; and

c. **Have violated a [NAVPERS 1070/613 Administrative Remarks counseling and or warning](#)**, which specifically addresses Service member's unsatisfactory performance and or conduct per [MILPERSMAN 1910-202](#). A Service member must have violated a [NAVPERS 1070/613](#) warning prior to processing for separation under this category.

2. **Entry-Level Status**

a. Upon enlistment a Service member qualifies for entry-level status during:

(1) The first 365 days of continuous active military service, or

(2) The first 365 days of continuous active military service after a break in service of more than 92 days of active service.

b. A Service member of a Reserve Component who is not on active duty, or who is serving under a call or order to active duty for 365 days or less, begins entry-level status upon enlistment in a Reserve Component. Entry-level status for such a Service member of a Reserve Component terminates:

(1) 365 days after beginning training if the Service member is ordered to active duty for training for one continuous period of 180 days or more; or

(2) 180 days after the beginning of the second period of active duty training if the Service member is ordered to active duty for training under a program that splits the training into two or more separate periods of active duty.

3. **Separation Procedures.** Notice of Notification Procedure will be used to process members for separation per [MILPERSMAN 1910-402](#).

4. **Characterization of Separation.** Description of separation will always be an entry-level separation. [MILPERSMAN 1910-308](#) provides further guidance.

NOTE 1: For the purposes of characterization of service or description of separation, the Service member's status is determined by the date of notification as to the initiation of separation proceedings.

NOTE 2: If the reason(s) for separation processing could result in a punitive discharge under reference (b), then processing under this article is not appropriate.