

MILPERSMAN 1910-157

SEPARATION BY REASON OF FAILURE TO MAINTAIN SECURITY CLEARANCE

| | | | |
|---------------------------|--------------------------|---------------|----------------------------|
| Responsible Office | NAVPERSCOM (PERS-832) | Email: | pers832adseps.fct@navy.mil |
|---------------------------|--------------------------|---------------|----------------------------|

| | | |
|----------------------|-------------------------|-----------------------|
| MyNavy Career Center | Phone: Toll Free | 1-833-330-MNCC (6622) |
| | E-mail: | askmncc.fct@navy.mil |
| | MyNavy Portal: | https://my.navy.mil/ |

| | |
|------------------|-------------------------|
| Reference | (a) SECNAVINST 5510.30C |
|------------------|-------------------------|

1. Policy

a. Enlisted members may be processed for administrative separation (ADSEP) when they are unqualified for further naval service, as demonstrated by the denial or revocation of a necessary security clearance that precludes their ability to perform duties in their assigned rating.

b. Per reference (a), enlisted members will not be separated from Service under this article if they meet the requirements to be separated under a different article.

c. Per reference (a), if an enlisted member has held access to sensitive compartmented information (SCI) and or special access programs (SAP) within 18 months prior to separation, the member will not be awarded a characterization of service of other than honorable conditions without the approval of the program manager (i.e., Office of Naval Intelligence Director of Naval Intelligence for SCI access or the Office of the Chief of Naval Operations (OPNAV) Special Programs Division (OPNAV N9SP) for SAP access).

2. Separation Authority (SA). Refer to [MILPERSMAN 1910-704](#) to determine SA. When an administrative board is held, refer to [MILPERSMAN 1910-710](#) for further guidance.

3. **Forced Conversion**

a. Bureau of Naval Personnel and Navy Personnel Command may direct forced conversion, an involuntary change of rating, based on the loss of eligibility to further serve in present rating or specialty in an Active Component. For more information on forced conversion, refer to [MILPERSMAN 1440-011](#).

b. Enlisted members who fail to successfully complete the change of rating process directed by forced conversion will be processed for ADSEP.

4. **Procedure.** [MILPERSMAN 1910-402](#) dictates the process for ADSEP by either notification or administrative board procedures. Enlisted members meeting the criteria for ADSEP due to misconduct must be processed for ADSEP under the appropriate MILPERSMAN article(s) within the 1910 series, rather than under this article.

5. **Characterization of Separation.** For enlisted members separated under this article the characterization of separation should be General (under honorable conditions), unless an entry level separation or Honorable is warranted per [MILPERSMAN 1910-304](#).