

MILPERSMAN 1910-184

DISPOSITION OF ENLISTED PERSONNEL ACCEPTED FOR APPOINTMENT TO THE U.S. MILITARY ACADEMY, AIR FORCE ACADEMY, OR COAST GUARD ACADEMY

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Reference	(a) 10 U.S.C. §516
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1. **Scope.** Provisions of this article govern disposition of enlisted Service members of the Regular Navy or Navy Reserve appointed to the U.S. Military Academy, Air Force Academy, or Coast Guard Academy.
2. **Designated Commander - Appointment to the Military Academy.** Commanding Officer, Naval Support Activity, Saratoga Springs, NY is designated the administrative commander responsible for further disposition of enlisted Service members serving on active duty who receive notification from the Department of the Army they have qualified for, and will be accepted for appointment to the U.S. Military Academy.
3. **Designated Commander - Appointment to the Air Force Academy.** Commanding Officer, Naval Reserve Center, Colorado Springs, CO is designated the administrative commander who is responsible for further disposition of enlisted Service members serving on active duty who receive notification from the Department of the Air Force they have qualified for, and will be accepted for, appointment to the Air Force Academy.
4. **Designated Commander - Appointment to the Coast Guard Academy.** Commanding Officer, Naval Submarine Base, New London, Groton, CT is designated the administrative commander responsible for further disposition of enlisted Service members serving on active duty who receive notification from the Commandant of the Coast Guard they have qualified for, and will be accepted for, appointment to the Coast Guard Academy.

5. **Transfer of Service Member - U.S. Military Academy.** Upon executing a signed statement of intent to accept the appointment on permanent [NAVPERS 1070/613](#) Administrative Remarks in the electronic service record (ESR), Service member must be transferred to Naval Support Activity, Saratoga Springs, NY in sufficient time for Service member to report to the U.S. Military Academy on the date and hour specified in the notification.

6. **Transfer of Service Member - Air Force Academy.** Upon executing a signed statement of intent to accept the appointment on permanent [NAVPERS 1070/613](#) in the ESR, Service member must be transferred to Naval Reserve Center, Lake and Logan Avenues, Colorado Springs, CO in sufficient time for Service member to report to the Air Force Academy on the date and hour specified in the notification.

7. **Transfer of Service Member - Coast Guard Academy.** Upon executing a signed statement of intent to accept the appointment on permanent [NAVPERS 1070/613](#) in the ESR, Service member must be transferred to Naval Submarine Base, New London, Groton, Connecticut in sufficient time for Service member to report to Superintendent, Coast Guard Academy on the date and hour specified in the notification.

8. **Administrative Command's Procedures Upon Appointment.** The administrative commands designated above must comply with the following procedures for enlisted Service members appointed for active duty status to the Service academy for which they have responsibility:

a. **Step 1** - When a Service member reports to the administrative command from active duty status, an agreement in the following format must be executed by the Service member and witnessed by a commissioned officer:

(date): "Upon acceptance of appointment as (cadet/midshipman) in the U.S. (Military, Air Force, Coast Guard) Academy effective (date), I understand according to provisions of reference (a), section 516, should my appointment be terminated for reasons other than acceptance of a commission in a Regular or Reserve Component of the Armed Forces, or the physical disability, I will be reverted to my former enlisted or inducted status in effect immediately prior to my entry into the U.S. (Military, Air Force, Coast Guard) Academy for the purpose of completing any remaining active and inactive service required under my enlistment contract or my service obligation under the Military Selective Service Act, or both (as appropriate). I further understand any time served as a (cadet/midshipman) must be counted as time served under my enlistment contract or period of obligated service, or both (as appropriate)."

(Service member's signature)

Witness: _____

b. **Step 2** - Orders must be issued to Service member to report to the Service Academy on the date and time specified in the official notification received from the military department concerned. The individual transfer directive and this article must be shown as authority for this transfer.

c. **Step 3** - Health, dental, and pay records only must be transferred with Service member concerned. The enlisted transfer files must be retained and kept at the administrative command.

d. **Step 4** - Appropriate strength loss entry must be made in the personal diary via NSIPS.

9. **Administrative Command's Procedures Upon Acceptance of Appointment.** The commanding officer designated above must comply with the following steps upon the Service member's acceptance of appointment:

Step	Action
1	Enlisted and inducted Service members of naval service who accept an appointment as cadet or midshipman at a Service academy must not be discharged from their enlisted contract and or period of obligated service during the continuation of their cadet or midshipman status, except for reasons which reflect a lack of potential for further military service or for expiration of enlistment or obligated service per reference (a).
2	Upon receipt of notification from a Service academy, that Service member has executed the oath of acceptance as a cadet or midshipman. The following entry must be made on a permanent NAVPERS 1070/613 of the ESR, with a copy forwarded to Navy Personnel Command: "Accepted appointment as (cadet or midshipman) in the U.S. (Military, Air Force, Coast Guard) Academy effective (date). Enlisted status remains in effect until normal expiration of obligated service, acceptance of commission, or otherwise terminated by proper authority, whichever occurs first per MILPERSMAN 1910-184."
3	A Service member must be paid active duty pay and allowances through the date prior to acceptance of appointment as cadet or midshipman. Service members may be paid lump-sum leave payments, if so authorized, but not mileage payment. Allotments of Service members concerned must be cancelled since cadet or midshipman pay cannot be allotted.