

MILPERSMAN 1920-060

INVOLUNTARY SEPARATION PAY (NON-DISABILITY) - PAY CALCULATION AND PAYMENT DOCUMENTATION

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References	(a) BUPERSINST 1900.8B (b) 10 U.S.C. 1174 (c) DOD 7000.14R, DOD Financial Management Regulation (DODFMR), Volume 7A, Military Pay Policy and Procedures Active Duty and Reserve Pay (d) SECNAVINST 1900.7G
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1. **Calculation of Full Pay.** References (a) through (d) refer. Full pay is defined as 10 percent (0.10) of the product of a servicemember's years of active military service, and 12 times the monthly basic pay to which the servicemember was entitled at the time of discharge or release from active duty (0.10 x years of active service x 12 months x monthly basic pay).

2. **Calculation of Half Pay.** Half pay is defined as one-half the rate in the calculation of full pay above (0.05 x years of active service x 12 months x monthly basic pay).

3. **Determining Years of Active Military Service.** To determine years of active military service for use in computing separation pay, count each full month of active service that is in addition to the number of full years of creditable active service as 1/12 of a year. Disregard any fraction of a month.

4. **Example**

a. An E-6 with 11 years and 5 months of active service is involuntarily separated for alcohol abuse rehabilitation failure.

b. For "years of active service," whole months are counted as fractions of a year. Thus, in this case, 11 years and 5 months is 11 and 5/12 years or 11.42 years.

c. "Monthly basic pay" is basic pay at the time of separation. In this case, \$1742.70.

d. Per half-pay criteria, see [MILPERSMAN 1920-040](#), servicemember is entitled to half pay for alcohol abuse rehabilitation failure. Thus, $0.05 \times 11.42 \text{ years} \times 12 \text{ months} \times \$1742.70 = \$11,940.98$.

5. **Payment Documentation**. Per reference (a), when completing the separation documents, commanding officers shall ensure the [DD-214](#) (Rev. 2/00), Certificate of Release or Discharge from Active Duty reflects

a. the amount of separation pay received by the servicemember.

b. accurate characterization of the separation through the use of separation and reentry codes.