

MILPERSMAN 1920-120

REVOCATION OF COMMISSIONS, TERMINATION OF APPOINTMENTS, AND DISCHARGE OF OFFICERS BY OTHER THAN SELECTION BOARD ACTION

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Reference	(a) SECNAVINST 1920.6C (b) MILPERSMAN 1611-010
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1. **Policy Regarding Regular Navy Officers.** The commissions of Regular Navy officers with less than 6 years continuous commissioned service holding permanent appointments above chief warrant officer (W-4) are subject to revocation by the Secretary of the Navy.

2. **Policy Regarding Navy Reserve Officers.** The commissions of Navy Reserve officers on active or inactive duty, and the warrants or the commissions of all Navy Reserve chief warrant officers are subject to revocation at any time, regardless of length of service.

3. **Policy Regarding Temporary Officers.** The appointment of temporary officers may be terminated at any time, regardless of length of service.

4. **Termination for Unauthorized Absence or After Sentencing.**
An officer may be dropped from the rolls for the following reasons:

- a. has been absent without authority for at least 3 months;
- b. has been sentenced to confinement in a Federal or State penitentiary, or correction institution after having been found guilty of an offense by a court other than a court-martial or other military court, and whose sentence has become final;

c. except for warrant officers, W-1 has been sentenced to confinement for more than 6 months by a court-martial when the officer has served in confinement for a period of 6 months and their sentence becomes final.

5. **Separation Process**. Utilizing fitness reports, recommendations from commanding officers, or other sources of information; Commander, Navy Personnel Command (NAVPERSCOM) will determine whether an officer will be processed for possible dropping from the rolls, revocation of commission, termination of appointment, or such separation from the naval service as may be appropriate. Detailed information and guidance for processing officers for separation because of misconduct, unsatisfactory or poor performance of duty, unsuitability, or other conditions which render the continuation of officers in their present status undesirable are contained in reference (a) and MILPERSMAN 1611-010.

6. **Procedure**. A commanding officer who has an officer attached to the command that should not retain officer status or one that should be processed for administrative separation should follow the steps listed below:

Step	Action
1	Forward an appropriate recommendation with substantiating information to NAVPERS, Retirement/Limited Duty (LIMDU)/Temporary Disability Retirement List (TDRL) (PERS-83) via the chain of command. (Do not submit a special fitness report solely to support the recommendation.)
2	Thoroughly document the officer's performance in the recommendation itself.
3	Prior to forwarding the recommendation that the officer be separated from the naval service for cause, determine whether the officer desires to submit a qualified resignation for an appropriate type of discharge in lieu of administrative board proceedings.

	IF...	THEN...
	the officer submits a resignation (whether or not it is considered an appropriate type),	forward the resignation for consideration together with your recommendation concerning acceptance.
	the officer does not submit a resignation,	state the fact that the officer was afforded the opportunity and declined to do so.

7. **Submission.** Follow personally identifiable information guidelines published on Navy Personnel Command Web site under NAVPERSCOM, Officer Performance and Separations (PERS-834) organization code at <http://www.public.navy.mil/bupers-npc/career/personnelconductandseparations/Pages/OfficerPerformanceSeparations.aspx>.