

## MILPERSMAN 1920-170

### CONTINGENT RESIGNATION FOR ACCEPTANCE TO ATTEND MEDICAL TRAINING UNDER THE ARMED FORCES HEALTH PROFESSIONS SCHOLARSHIP PROGRAM (AFHPSP) OR AT THE UNIFORMED SERVICES UNIVERSITY OF THE HEALTH SCIENCES (USUHS)

<b>Responsible Office</b>	NAVPERSCOM (PERS-834)	Phone: Toll Free	1-833-330-MNCC (6622)
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MyNavy Career Center	Phone: Toll Free	1-833-330-MNCC (6622)
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	MyNavy Portal:	<a href="https://my.navy.mil/">https://my.navy.mil/</a>

<b>References</b>	(a) 10 U.S.C. Chapters 104 and 105 (beginning at Sections 2112 and 2120 respectively) (b) SECNAVINST 1920.6C (c) OPNAVINST 1210.5
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#### 1. Introduction

a. The President may, within authorized strengths, permit officers of the Regular Navy and Navy Reserve on active duty to resign their commissions contingent upon acceptance into medical training programs as Navy Reserve officers with reappointment, at the completion of the required medical training, into a specific Navy Staff Corps in a health profession (under reference (a)). Secretary of the Navy (SECNAV), by virtue of his authority to act for the President, prescribed criteria for the voluntary termination of an officer's status.

b. The policy of SECNAV regarding the resignation of an officer of the Regular Navy or the Navy Reserve on active duty is set forth in reference (b).

c. Policies regarding admissions and acceptance to the AFHPSP and USUHS medical training programs are set forth in reference (c) and [MILPERSMAN 1500-030](#), respectively.

d. Before submitting a contingent resignation, an officer must meet the criteria in reference (c) and [MILPERSMAN 1500-030](#).

Additionally, [MILPERSMAN 1920-200](#) clarifies the conditions under which a resignation may or may not be submitted. Approval or disapproval of the contingent resignation will be governed by the needs of the service as provided in that article. Submission of a contingent resignation must follow the format provided in [MILPERSMAN 1920-190](#).

e. Resignation requests shall be addressed to SECNAV via the commanding officer (CO) and Navy Personnel Command (NAVPERSCOM), Officer Performance and Separations Section (PERS-834F), with copy to (**not via**) each level of the administrative chain of command through fleet commander (PAC or LANT) of the unit to which the officer is assigned.

f. To prevent a break in military service, resignation requests must be sent to reach NAVPERSCOM (PERS-834F) **between 1 August and 20 November of each year**. This time frame is **9 to 12 months in advance** of the class convening in **August of the following year**.

## 2. Resignation Request

a. All resignation requests must provide the original and one copy of the following documents as enclosures:

(1) [DD 2808](#) (10-05), Report of Medical Examination

(2) [DD 2807-1](#) (10-03), Report of Medical History

(3) [SF 86](#) (9-95), Questionnaire for National Security Positions from the Office of Personnel Management (OMB 3206) or superseding form

(4) [OPNAV 5520/20](#) (10/79), Certificate of Personnel Security Investigation, Clearance and Access, or if a National Agency Check Request, or superseding [SF 86C](#), Personnel Security Questionnaire (National Agency Checklist)

b. Any additional documents needed should be available in the officer's official military personnel file (OMPF). All officers desiring a contingent resignation for acceptance to either medical training program should make sure their official record is complete prior to sending the request. The completeness of an officer's OMPF is the responsibility of the officer. Upon request, NAVPERSCOM, Records Management/Policy Section (PERS-312E) will provide a copy of the officer's OMPF on

compact disk (CD) for review and correction purposes per MILPERSMAN 1070-150.

c. The CO must send the contingent resignation request by endorsement within 10 days of receipt and must certify that the required information is correct. The endorsement must be thorough, shall summarize the officer's professional performance, and will provide a recommendation regarding the disposition of the request.

d. Separation leave desired by the officer will be determined at the command level. Any desire to receive separation orders more than 3 months in advance of the detachment month may be accommodated when the resignation request is sent as early as possible within the 9 to 12 month submission time frame. Notification of separation leave and/or early separation orders should be directed to the officer's current detailee. Detailers will provide "resignation or reappointment" order for those officers accepted to AFHPSP and USUHS. NAVPERSCOM (PERS-834F) will send the Reserve Appointment to the detaching Personnel Support Activity Detachment (PERSUPP DET)/Personnel Administrative Support System (PASS) prior to separation.

e. Officers with approved contingent resignation to attend AFHPSP or USUHS will relinquish their current commission and be recommissioned Ensign, USNR effective on the day prior to the beginning of university in-processing and indoctrination. Officers will accept a new designator to indicate they are under instruction in a medical training program. Upon completion of the required training, such officers will receive superseding appointments with the proper ranks and designators for specific health professions. All obligated service (OBLISERV) must be completed before being released from active duty (RAD), resignation, or interservice transfer eligible.

f. A contingent resignation request has no effect until approved by SECNAV. Should an officer desire to remain on active duty, a withdrawal request must be sent to NAVPERSCOM (PERS-834F) under guidelines of [MILPERSMAN 1920-200](#). Upon approval of the withdrawal request, all correspondence will be expunged from the officer's official record. Those officers not notified of final acceptance to AFHPSP or USUHS by **30 July of each year** will have their contingent resignations withdrawn by NAVPERSCOM (PERS-834F). Such officers will continue on active

duty and be made available to their detailer for assignment, as necessary.