

MILPERSMAN 7220-270

OVERSEAS TEMPORARY LODGING ALLOWANCE (TLA) POLICY

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References	(a) NAVSO P-6034, Joint Federal Travel Regulations (JFTR), Volume 1, Uniformed Service Members, Chapter 9 (b) DoD Directive 5154.29 of 9 Mar 93
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1. Definition

a. Temporary lodging allowance (TLA) is a permanent change of station (PCS) allowance payable incident to

(1) initially reporting to an overseas permanent duty station (PDS),

(2) detaching from an overseas PDS, or

(3) certain other circumstances.

b. It is authorized to partially reimburse a servicemember for more than normal expenses incident to use of temporary lodgings outside the contiguous 48 states and the District of Columbia (DC).

2. Restrictions on Payment of TLA. TLA cannot be paid

a. at the same time as overseas housing allowance (OHA) or overseas cost-of-living allowance (COLA) except under conditions in reference (a).

b. for a member or on behalf of a dependent acquired subsequent to the effective date of PCS orders while they are initially seeking a residence.

3. TLA Entitlement Period. The period of entitlement to TLA upon departure will not normally exceed the last 10 days preceding the day of departure:

a. Exceptions to the 10-day rule are listed in reference (a).

b. The overseas commander must determine that a servicemember meets one of the listed exceptions for TLA to be approved for a longer period.

c. Shorter periods may be prescribed as long as procedures enable additional TLA payments if conditions warrant.

4. **Vacating Quarters as Condition for TLA Payment.** TLA is payable under reference (a), after the servicemember has vacated quarters.

a. **Vacate**, for the purposes of this article, is defined as

when the personal property of the occupant has been either moved or prepared to be moved so that normal use of the quarters is prevented. As a result, dependents cannot occupy quarters. The mere departure from quarters does not constitute a basis for payment of TLA.

b. When computing TLA under reference (a), basic allowance for housing (BAH) and basic allowance for subsistence (BAS) will only be deducted when being paid to the servicemember.

5. **Usability of Facilities for Preparing and Eating Meals.**
When temporary lodgings have

a. facilities and space for preparing and eating meals, as determined by the overseas commander or designated representative, the daily rate of TLA is modified under reference (a).

b. meal preparation and eating facilities, but which are not usable, the servicemember must notify the overseas commander or designated representative as soon as the condition is known.

6. **Usability Determination.** The determination as to whether or not the meal preparation/eating facilities are usable rests with the overseas commander or designated representative. The determination must be submitted when making a claim for TLA in order for the proper deduction to be made.

7. **TLA Impact of Staying with Friends or Relatives.** When the servicemember and/or dependents stay with friends or relatives,

a. no lodging portion of TLA is payable, and

b. computation of meal portion of TLA shall be based on the applicable per diem rate. See reference (a).

8. **Declaring Apartments or Houses as Temporary Lodging.**

Overseas commanders may declare furnished or unfurnished apartments or houses to be temporary lodgings for TLA purposes.

9. **Conversion from Temporary to Permanent Lodging.** Acceptance of household goods (HHG) by the servicemember and/or dependents converts temporary lodgings to permanent lodgings.

10. **Issuing Supplemental Administrative Instructions.** Overseas commanders are to issue supplemental administrative instructions to provide local guidance under reference (a). A copy of the instruction will be sent to both the Chairman, Per Diem, Travel and Transportation Allowance Committee; and Navy addressee in this office per reference (b).

11. **Advanced Payment.** See reference (a).