CHAPTER 41

HOSPITALMAN

(HN)

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HOSPITALMAN (HN)

NAVY ENLISTED OCCUPATIONAL STANDARDS

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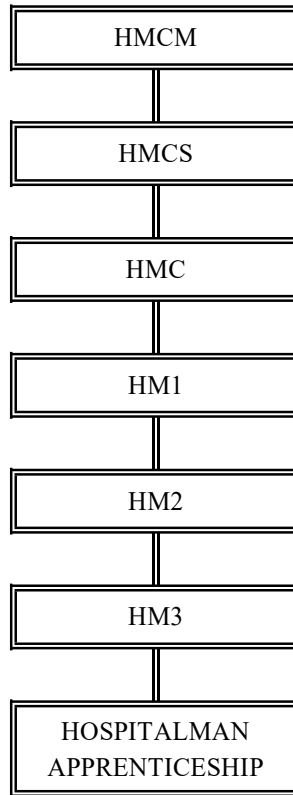
Hospitalman (HN)
APPRENTICESHIP

SCOPE OF RATING

Hospitalmen (HN) perform duties as assistants in the prevention and treatment of disease and injury, including medical aid and preventive medicine procedures; assist with physical examinations; provide patient care and the administration of medicinals and parenteral solutions; perform general laboratory, pharmacy, and other patient support services; assist in the administrative supply and accounting procedures within medical departments ashore, afloat, and with the Marine Corps; serve as sole medical personnel or battlefield Corpsman while assigned to field/operational units; perform tactical casualty combat care (TCCC); instruct medical and non-medical personnel in medical aid, self aid, personal hygiene, and health records maintenance and assist in the transportation of the sick and injured; assist in the maintenance of environmental health standards; and are prepared to assist in the prevention and treatment of chemical, biological, radiological, nuclear, and explosive (CBRNE) casualties and other contingencies.

These Occupational Standards are to be incorporated in Volume I, Part B, of the Manual of Navy Enlisted Manpower and Personnel Classifications and Occupational Standards (NAVPERS 18068F) as Chapter 41.

GENERAL INFORMATION

CAREER PATTERN

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│      HOSPITALMAN        │
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Normal path of advancement to Chief Warrant Officer and Limited Duty Officer categories can be found in OPNAVINST 1420.1.

For rating entry requirements, refer to MILPERSMAN 1306-618.

SAFETY

The observance of Operational Risk Management (ORM) and proper safety precautions in all areas is an integral part of each billet and the responsibility of every Sailor; therefore, it is a universal requirement for all ratings.

Job Title	Job Code
Hospitalman	**003358**

Job Family	NOC	Short Title (30 Characters)	Short Title (14 Characters)
Healthcare Support	TBD	HOSPITALMAN	HOSPITALMAN

Pay Plan	Career Field	Other Relationships and Rules
ENLISTED	HN	None

Job Description

Hospitalmen (HN) perform duties as assistants in the prevention and treatment of disease and injury, including medical aid and preventive medicine procedures; assist with physical examinations; provide patient care and the administration of medicinals and parenteral solutions; perform general laboratory, pharmacy, and other patient support services; assist in the administrative supply and accounting procedures within medical departments ashore, afloat, and with the Marine Corps; serve as sole medical personnel or battlefield Corpsman while assigned to field/operational units; perform tactical casualty combat care (TCCC); instruct medical and non-medical personnel in medical aid, self aid, personal hygiene, and health records maintenance and assist in the transportation of the sick and injured; assist in the maintenance of environmental health standards; and are prepared to assist in the prevention and treatment of chemical, biological, radiological, nuclear, and explosive (CBRNE) casualties and other contingencies.

DoD Relationship

Group Title	DoD Code
Medical Care and Treatment General	130000

O*NET Relationship

Occupation Title	SOC Code	Job Family
Medical Assistants	31-9092.00	Healthcare Support

Skills	Abilities
Critical Thinking	Deductive Reasoning
Complex Problem Solving	Manual Dexterity
Equipment Selection	Information Ordering
Judgment and Decision Making	Speed of Closure
Management of Material Resources	Finger Dexterity
Operation and Control	Inductive Reasoning
Writing	Problem Sensitivity
Monitoring	Reaction Time
Speaking	Oral Expression
Coordination	Written Expression

ANCILLARY SERVICES

Paygrade	Task Type	Task Statements
E3	CORE	Coordinate health services appointment requirements fulfillments
E3	CORE	Perform basic laboratory diagnostic tests
E3	CORE	Perform preventive maintenance on medical and dental equipment
E3	CORE	Perform user-level maintenance on medical and dental equipment
E3	NON-CORE	Remove temporary fillings
E3	CORE	Report corrective maintenance needs for medical and dental equipment
E3	CORE	Review laboratory results

EMERGENCY, FIELD, AND OPERATIONAL TREATMENT

Paygrade	Task Type	Task Statements
E3	CORE	Administer intraosseous (IO) infusions (e.g., fluids, medications, etc.)
E3	CORE	Apply occlusive dressings
E3	CORE	Apply patient restraints
E3	CORE	Apply tourniquets
E3	CORE	Assess chemical, biological, radiological, nuclear, and explosive (CBRNE) contaminated patients
E3	CORE	Assess cold casualties
E3	CORE	Assess heat casualties
E3	CORE	Assess patients for abdominal injuries

Paygrade	Task Type	Task Statements
E3	CORE	Assess patients for burns (e.g., thermal, chemical, electrical, light, radiological, etc.)
E3	CORE	Assess patients for cardiovascular (CV) system emergencies
E3	CORE	Assess patients for communicable disease emergencies
E3	CORE	Assess patients for constitutional emergencies
E3	CORE	Assess patients for dental emergencies
E3	CORE	Assess patients for endocrine system emergencies
E3	CORE	Assess patients for envenomations
E3	CORE	Assess patients for external hemorrhages
E3	CORE	Assess patients for gastrointestinal (GI) system emergencies
E3	CORE	Assess patients for genitourinary (GU) system emergencies
E3	CORE	Assess patients for head, eyes, ears, nose, and throat (HEENT) emergencies
E3	CORE	Assess patients for hematologic system, lymphatic system, and immune system/allergy emergencies (e.g., anaphylaxis)
E3	CORE	Assess patients for human and animal bites
E3	CORE	Assess patients for integumentary system (i.e., dermatologic) emergencies
E3	CORE	Assess patients for internal hemorrhages
E3	CORE	Assess patients for intoxications, poisonings, and hazardous material exposures
E3	CORE	Assess patients for mental health emergencies
E3	CORE	Assess patients for musculoskeletal (MSK) system emergencies
E3	CORE	Assess patients for nervous system emergencies (e.g., traumatic brain injuries (TBI), seizures, etc.)
E3	CORE	Assess patients for respiratory system emergencies
E3	CORE	Assess patients for shock
E3	CORE	Assess placement of tourniquets
E3	CORE	Assess scene safety and situational awareness (SA)
E3	CORE	Assist triage officer during mass casualty incidents (MCI)
E3	CORE	Assist with childbirth procedures
E3	CORE	Document medical and dental emergencies
E3	CORE	Establish chest tube thoracostomies (TT)
E3	CORE	Establish open (i.e., patent) airways
E3	CORE	Establish surgical airways (i.e., cricothyrotomies)
E3	CORE	Execute medical evacuations (i.e., emergent, non-emergent)
E3	CORE	Identify human remains
E3	CORE	Initiate quarantine protocols (e.g., ships, stations, units, personnel, etc.)
E3	CORE	Insert airway adjuncts (i.e., oropharyngeal airways (OPA) and nasopharyngeal airways (NPA))
E3	CORE	Insert artificial airways (e.g., endotracheal tubes (ETT) and laryngeal mask airways (LMA))
E3	CORE	Maintain open (i.e., patent) airways
E3	CORE	Perform basic neurological exams (e.g., Military Acute Concussion Evaluation (MACE))

Paygrade	Task Type	Task Statements
E3	CORE	Perform emergency field diagnostic tests (e.g., halo sign tests, tilt tests, digital rectal exams (DRE), etc.)
E3	CORE	Perform emergency triage procedures
E3	CORE	Perform healthcare provider basic life support (BLS)
E3	CORE	Perform needle decompressions
E3	CORE	Perform patient carrying techniques (e.g., transports, lifts, etc.)
E3	CORE	Prepare sick and injured (S&I) reports
E3	CORE	Remove patient restraints
E3	CORE	Remove superficial foreign bodies
E3	CORE	Submit casualty evacuation turnover reports
E3	CORE	Transport patients via patient carrying devices (e.g., litters, stretchers, sleds, stair chairs, etc.)
E3	CORE	Treat chemical, biological, radiological, nuclear, and explosive (CBRNE) contaminated patients
E3	CORE	Treat cold casualties
E3	CORE	Treat heat casualties
E3	CORE	Treat patients for burns (e.g., thermal, chemical, electrical, light, radiological, etc.)
E3	CORE	Treat patients for cardiovascular (CV) system emergencies
E3	CORE	Treat patients for communicable disease emergencies
E3	CORE	Treat patients for dental emergencies
E3	CORE	Treat patients for endocrine system emergencies
E3	CORE	Treat patients for envenomations
E3	CORE	Treat patients for external hemorrhages
E3	CORE	Treat patients for gastrointestinal (GI) system emergencies
E3	CORE	Treat patients for genitourinary (GU) system emergencies
E3	CORE	Treat patients for head, eyes, ears, nose, and throat (HEENT) emergencies
E3	CORE	Treat patients for hematologic system, lymphatic system, and immune system/allergy emergencies (e.g., anaphylaxis)
E3	CORE	Treat patients for human and animal bites
E3	CORE	Treat patients for integumentary system (i.e., dermatologic) emergencies
E3	CORE	Treat patients for internal hemorrhages (e.g., junctional tourniquets, pelvic binders, etc.)
E3	CORE	Treat patients for intoxications, poisonings, and hazardous material exposures
E3	CORE	Treat patients for mental health emergencies
E3	CORE	Treat patients for musculoskeletal (MSK) system emergencies
E3	CORE	Treat patients for nervous system emergencies (e.g., traumatic brain injuries (TBI), seizures, etc.)
E3	CORE	Treat patients for respiratory system emergencies
E3	CORE	Treat patients for shock

PATIENT CARE

Paygrade	Task Type	Task Statements
E3	CORE	Administer buccal medications
E3	CORE	Administer endotracheal (ET) medications
E3	CORE	Administer enemas
E3	CORE	Administer immunizations
E3	CORE	Administer inhalation medications (i.e., nebulizations)
E3	CORE	Administer intradermal skin tests
E3	CORE	Administer intramuscular (IM) injections
E3	CORE	Administer intravenous (IV) medications and therapies
E3	CORE	Administer local anesthesia
E3	CORE	Administer nasal medications
E3	CORE	Administer nasogastric (NG) medications
E3	CORE	Administer ocular medications (i.e., ophthalmic)
E3	CORE	Administer oral medications
E3	CORE	Administer otic medications
E3	CORE	Administer oxygen therapies
E3	CORE	Administer rectal medications
E3	CORE	Administer sitz baths
E3	CORE	Administer subcutaneous injections
E3	CORE	Administer sublingual medications
E3	CORE	Administer topical medications
E3	CORE	Administer transdermal medications
E3	NON-CORE	Administer vaginal medications
E3	CORE	Advise patients on ethical issues
E3	CORE	Advocate for patient health care needs
E3	CORE	Aid ill and disabled patients in activities of daily living (ADL)
E3	CORE	Apply orthopedic/musculoskeletal (MSK) devices
E3	CORE	Assess airways
E3	CORE	Assess general appearance of patients
E3	CORE	Assess intradermal skin tests
E3	CORE	Assess patients and medications for contraindications
E3	CORE	Assess patients for constitutional symptoms
E3	CORE	Assess patients for medication interactions
E3	CORE	Assess patients for pain
E3	CORE	Assess patients for side effects and adverse events to medications
E3	CORE	Assess patients for side effects and adverse events to treatments and procedures
E3	CORE	Assist in performing incision and drainage (I&D) procedures
E3	CORE	Assist in treating cardiovascular (CV) system abnormalities
E3	CORE	Assist in treating communicable diseases
E3	CORE	Assist in treating endocrine system abnormalities
E3	CORE	Assist in treating gastrointestinal (GI) system abnormalities

Paygrade	Task Type	Task Statements
E3	CORE	Assist in treating genitourinary (GU) system abnormalities
E3	CORE	Assist in treating head, eyes, ears, nose, and throat (HEENT) abnormalities
E3	CORE	Assist in treating hematologic system, lymphatic system, and immune system/allergy abnormalities
E3	CORE	Assist in treating integumentary system (i.e., dermatologic) abnormalities
E3	CORE	Assist in treating mental health issues
E3	CORE	Assist in treating musculoskeletal (MSK) system abnormalities
E3	CORE	Assist in treating nervous system abnormalities
E3	CORE	Assist in treating respiratory system abnormalities
E3	CORE	Assist patients in utilization of durable medical equipment (DME)
E3	CORE	Assist patients with occupational therapy
E3	CORE	Assist patients with physical therapy
E3	CORE	Assist with the administration of implanted medications (e.g., birth control)
E3	CORE	Assist with the administration of intrathecal medications
E3	CORE	Assist with the removal of artificial airways
E3	CORE	Calculate medication dosages
E3	CORE	Close wounds with dressing materials (e.g., butterfly bandages, wound closure strips, etc.)
E3	CORE	Close wounds with medical adhesives
E3	CORE	Close wounds with staples
E3	CORE	Close wounds with sutures
E3	CORE	Communicate treatment plan to provider
E3	CORE	Counsel patients regarding treatment plans
E3	CORE	Discontinue (DC) intravenous (IV) catheters
E3	CORE	Dispense patient medications (e.g., mechanical, manual, etc.)
E3	CORE	Draft treatment plans
E3	CORE	Insert intravenous (IV) catheters
E3	CORE	Insert nasogastric (NG) tubes
E3	CORE	Isolate infectious patients
E3	CORE	Maintain artificial airways
E3	CORE	Maintain patient privacy
E3	CORE	Maintain sterile fields
E3	CORE	Monitor fluid intake and output
E3	CORE	Monitor intravenous (IV) hyperalimentation (e.g., total parenteral nutrition (TPN))
E3	CORE	Monitor intravenous (IV) medications and therapies
E3	CORE	Monitor objective vital sign trends (i.e., heart rate (HR), respiratory rate (RR), blood pressure (BP), temperature, and oxygen saturation (SpO2))
E3	CORE	Monitor prescribed diets
E3	CORE	Obtain laboratory samples (e.g., urine samples, nasal swabs, etc.)
E3	CORE	Obtain objective vital sign values (i.e., heart rate (HR), respiratory rate (RR), blood pressure (BP), temperature, and oxygen saturation (SpO2))

Paygrade	Task Type	Task Statements
E3	CORE	Participate in patient rounds
E3	CORE	Perform cardiovascular (CV) system assessments
E3	CORE	Perform clinical triage procedures
E3	CORE	Perform communicable disease assessments
E3	CORE	Perform endocrine system assessments
E3	CORE	Perform finger sticks to obtain blood specimens
E3	CORE	Perform gastrointestinal (GI) system assessments
E3	CORE	Perform genitourinary (GU) system assessments
E3	CORE	Perform head, eyes, ears, nose, and throat (HEENT) assessments
E3	CORE	Perform hematologic system, lymphatic system, and immune system/allergy assessments
E3	CORE	Perform integumentary system (i.e., dermatologic) assessments
E3	CORE	Perform medication reconciliations
E3	CORE	Perform mental health assessments
E3	CORE	Perform musculoskeletal (MSK) system assessments
E3	CORE	Perform nervous system assessments
E3	CORE	Perform patient turnovers
E3	CORE	Perform physical examinations
E3	CORE	Perform post-operative care
E3	CORE	Perform pre-operative procedures
E3	CORE	Perform respiratory system assessments
E3	CORE	Perform venipunctures to obtain blood specimens
E3	CORE	Perform wound management (e.g., infections, healing signs, etc.)
E3	CORE	Prepare hospital beds
E3	CORE	Prepare patients for transport
E3	CORE	Provide discharge instructions to patients
E3	CORE	Provide healthcare-related customer service
E3	CORE	Provide urinary catheter care
E3	CORE	Reconstitute medications and immunizations for administration
E3	CORE	Remove airway adjuncts (i.e., oropharyngeal airways (OPA) and nasopharyngeal airways (NPA))
E3	CORE	Remove gastric tubes
E3	CORE	Remove nasogastric (NG) tubes
E3	CORE	Remove orthopedic/musculoskeletal (MSK) devices
E3	CORE	Remove sutures and staples
E3	CORE	Report abnormal laboratory results
E3	CORE	Report objective vital sign values (i.e., heart rate (HR), respiratory rate (RR), blood pressure (BP), temperature, and oxygen saturation (SpO2))
E3	CORE	Report side effects and adverse events to medications
E3	CORE	Report side effects and adverse events to treatments and procedures
E3	CORE	Set-up electrocardiogram (EKG) equipment

Paygrade	Task Type	Task Statements
E3	CORE	Set-up humidifiers
E3	CORE	Set-up oxygen equipment
E3	CORE	Set-up patient monitors
E3	CORE	Set-up sterile fields
E3	CORE	Set-up suction equipment
E3	CORE	Set-up vaporizers
E3	CORE	Set-up ventilators
E3	CORE	Suction airways
E3	CORE	Suction artificial airways (e.g., endotracheal tubes (ETT) and laryngeal mask airways (LMA))
E3	CORE	Suction oral cavities
E3	CORE	Treat non-emergent oral conditions
E3	CORE	Treat patients for pain

PREVENTIVE OCCUPATIONAL MEDICINE

Paygrade	Task Type	Task Statements
E3	CORE	Analyze water test results
E3	CORE	Clean sterilizers and sanitizers
E3	CORE	Collect regulated medical waste
E3	CORE	Conduct preliminary interviews of personnel exposed to communicable diseases
E3	CORE	Conduct preliminary investigations of food borne illnesses
E3	CORE	Disinfect medical and dental equipment and instruments
E3	CORE	Disinfect treatment rooms
E3	CORE	Dispose of medical consumables
E3	CORE	Dispose of medications
E3	CORE	Dispose of regulated medical waste
E3	CORE	Document disposal of regulated medical waste
E3	CORE	Doff sterile surgical gowns and gloves
E3	CORE	Don sterile surgical gowns and gloves
E3	CORE	Fit personal protective equipment (PPE) (e.g., hearing protection devices) and occupational health equipment (e.g., respirators)
E3	CORE	Inspect food service personnel (e.g., Culinary Specialists (CS), Food Service Attendants (FSA), etc.) for personal hygiene
E3	CORE	Inspect food service personnel (e.g., Culinary Specialists (CS), Food Service Attendants (FSA), etc.) for proper food handling procedures
E3	CORE	Inspect food storage and service areas
E3	CORE	Inspect messing and food service facilities
E3	CORE	Issue personal protective equipment (PPE) (e.g., hearing protection devices) and occupational health equipment (e.g., respirators)
E3	CORE	Maintain non-surgical universal precautions
E3	CORE	Maintain surgical universal precautions
E3	CORE	Measure gross hearing acuity

PREVENTIVE OCCUPATIONAL MEDICINE (CONT'D)

Paygrade	Task Type	Task Statements
E3	CORE	Organize medical workspace areas to prevent injuries
E3	CORE	Package regulated medical waste
E3	CORE	Perform heat stress monitoring procedures
E3	CORE	Perform non-surgical universal precautions
E3	CORE	Perform pest surveillance
E3	CORE	Perform refrigerator and freezer temperature checks
E3	CORE	Perform sterilization procedures
E3	CORE	Perform surgical universal precautions
E3	CORE	Perform vision tests (e.g., acuity, color, depth, etc.)
E3	CORE	Prepare heat and cold casualty reports
E3	CORE	Prepare items for sterilization
E3	CORE	Process regulated medical waste
E3	CORE	Report water test results
E3	CORE	Sort regulated medical waste
E3	CORE	Test water for bacteria
E3	CORE	Test water for halogen residuals
E3	CORE	Tie surgical gowns on surgical team members
E3	CORE	Transport regulated medical waste

TRAINING, ADMINISTRATION, AND LOGISTICS

Paygrade	Task Type	Task Statements
E3	CORE	Acquire patient data (e.g., past medical history, history of present illness, etc.)
E3	CORE	Advise patients on Health Insurance Portability and Accountability Act (HIPAA)
E3	CORE	Analyze dental readiness data
E3	CORE	Analyze medical readiness data
E3	CORE	Analyze patient charts for continuity of care
E3	CORE	Analyze patient data (e.g., past medical history, history of present illness, etc.)
E3	CORE	Conduct health promotions education training
E3	CORE	Conduct unit medical and dental training
E3	CORE	Counsel patients on Privacy Act Statement
E3	CORE	Create patient care encounters
E3	CORE	Document intradermal skin test results
E3	CORE	Document laboratory results
E3	CORE	Document patient care
E3	CORE	Document patient dispositions (e.g., no duty, light duty, full duty, etc.)
E3	CORE	Document physical examinations
E3	CORE	Enforce institutional standards of care by platform (e.g., Joint Commission on Accreditation of Healthcare Organizations (JCAHO), Medical Inspector General (MEDIG), etc.)
E3	CORE	Inspect decontamination stations
E3	CORE	Inspect medical and dental equipment
E3	CORE	Instruct patients on proper use of durable medical equipment (DME)

Paygrade	Task Type	Task Statements
E3	CORE	Instruct personnel on Basic Life Support (BLS) subjects
E3	CORE	Instruct personnel on Tactical Combat Casualty Care (TCCC) subjects
E3	CORE	Inventory authorized minimal medical allowance lists (AMMAL)
E3	CORE	Inventory decontamination stations
E3	CORE	Inventory medical and dental equipment and supplies
E3	CORE	Maintain departmental training jackets
E3	CORE	Maintain medical and dental consumables
E3	CORE	Manage battle dressing stations (BDS)
E3	CORE	Manage medical and dental records
E3	CORE	Participate in joint medical operations
E3	CORE	Perform annual verifications of medical and dental records
E3	CORE	Perform patient record screenings
E3	CORE	Prepare laboratory request forms
E3	CORE	Prepare medical and dental reports
E3	CORE	Prepare monthly morbidity reports
E3	CORE	Prepare patient profiles
E3	CORE	Process consultation forms
E3	CORE	Provide birth certificate data
E3	CORE	Provide death certificate data
E3	CORE	Record sterilization data
E3	CORE	Schedule appointments
E3	CORE	Stock authorized medical and dental allowance list (AMAL/ADAL) supplies
E3	CORE	Stock medical and dental supplies
E3	CORE	Translate medical terminology for patients
E3	CORE	Update dental readiness data
E3	CORE	Update medical readiness data
E3	CORE	Verify laboratory request forms
E3	CORE	Verify specimen and sample labels