

MANUAL OF  
**NAVY OFFICER**  
MANPOWER AND PERSONNEL  
**CLASSIFICATIONS**



VOLUME I

Major Code Structures



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## INTRODUCTION

### NAVY OFFICER OCCUPATIONAL CLASSIFICATION SYSTEM (NOOCS)

#### 1. Purpose.

- a. The Navy Officer Occupational Classification System (NOOCS) is the method the Navy uses to identify skills, education, training, experience and capabilities related to both officer personnel and manpower requirements. This system consists of code structures that form the basis for officer manpower management and officer personnel procurement, training, promotion, distribution, career development and mobilization.
- b. The Manual of Navy Officer Manpower and Personnel Classifications, NAVPERS 15839I, published in two volumes, each issued separately, explains NOOCS codes and other code structures and established abbreviations used to identify the qualitative needs for officer manpower and for reporting and recording officer qualifications and other personnel data.
- c. Volume I of this manual contains the code structure for each of the four subsystems of NOOCS - Designator/Grade, Subspecialty (SSP), Navy Officer Billet Classifications (NOBC), and Additional Qualification Designation (AQD).
- d. Volume II of this manual contains, in addition to a description of the Officer Data Card (ODC), NAVPERS 1301/51, a listing of non-occupational manpower and personnel codes which provides foreign language, ship and station, service school, education, and other identifiers.
- e. NOOCS is further complemented by certain manpower-unique codes and officer special qualifications found in Navy Total Force Manpower Policies Procedures, OPNAVINST 1000.16 series, and Naval Military Personnel Manual, NAVPERS 15560, respectively.

#### 2. NOOCS Subsystems/Code Structures.

- a. The Designator/Grade structure consists of designators and grades that provide a framework for officer career development and promotion. This structure is the primary administrative means for classifying, identifying and documenting officer manpower resources and requirements.
  - (1) The Designator (DESIG) structure identifies primary specialty qualifications, associated legal and specialty categories and competitive categories for promotion.
  - (2) The Grade (GR) structure identifies occupational levels associated with the scale of naval officer paygrade and rank.
- b. The Subspecialty (SSP) structure identifies postgraduate education (or equivalent training and/or experience) in various fields and disciplines.
- c. The Navy Officer Billet Classification (NOBC) structure functionally describes general occupational duties.
- d. The Additional Qualification Designation (AQD) structure identifies additional qualifications and skills not included in the other code structures.

#### 3. NOOCS Control and Application.

- a. The Deputy Chief of Naval Operations (DCNO) (Manpower, Personnel, Training and Education) (DCNO (MPTE)) (N1) and the Chief of Naval Personnel (CHNAVPERS) provide policy guidance and system control for NOOCS. A NOOCS Board assists in the management of NOOCS.
- b. The Chief of Naval Operations establishes officer billets in Manpower Authorizations (MPAs) and identifies

the qualitative requirements of the billets by NOOCS codes and other codes.

c. The Chief of Naval Personnel records and reports automated information for each naval officer through NOOCS codes and other codes in the Manpower and Personnel Information System (MAPIS). Commander, Navy Personnel Command (PERS-9) maintains similar automated information for each Navy Reserve Officer in the Inactive Manpower and Personnel Management Information System (IMAPMIS).

d. The Under Secretary of Defense (Personnel and Readiness) uses NOOCS codes to relate Navy occupational data to the Department of Defense occupational groupings used in manpower management and policy studies and as a basis for comparing manpower resources in the U. S. Armed Forces.

e. Activities use the NOOCS codes to identify the qualitative requirements of their billets.

4. Recommendations for Establishing, Disestablishing or Revising Subsystem(s) within NOOCS.

The NOOCS Board, per OPNAVINST 1210.2 series, serves as the central point for changes to the Navy Officer Occupational Classification System. Activities proposing establishment, disestablishment, or revision to NOOCS subsystems will send recommendations via email to:  
usn.mid-south.chnavpersmiltn.mbx.navmac-noocs@us.navy.mil.

"Via addressees" should make a statement for or against the proposal(s) and provide any additional information that will assist the NOOCS Board in determining whether to approve or disapprove the recommendation.