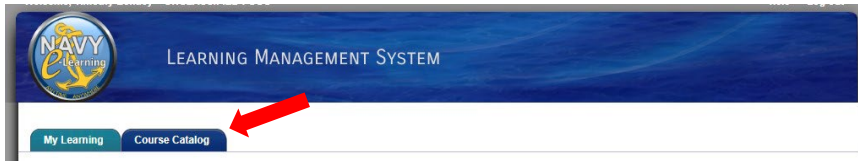


Instructions for Quick Access to ADAMS for Leaders Navy eLearning

Step 1: Navigate to Navy eLearning (NeL) from My Navy Portal.

Step 2: Click on Course Catalog tab (see below).



Step 3: Enter ADAMS in the title filter box.



Step 4: Click on Apply Filters. Course will appear after filter results are displayed.



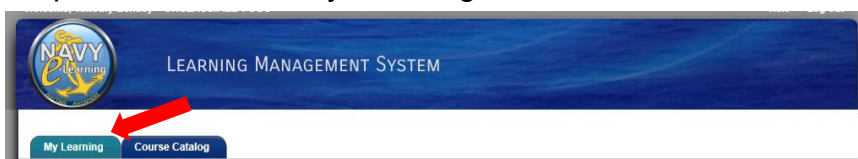
Step 5: Click on Enroll



Step 6: Click on Continue to enroll.



Step 7: Click on the My Learning tab.



Step 8: Verify course enrollment in the My Training section.

My Training

Shown below are all learning/training activities in which you are currently enrolled, waitlisted, or awaiting approval of enrollment request. Click on the button to launch the Course. You may also click the Title for Course Information. Please maximize this gadget for more options related to learning/training activities.

[Open My Training History](#)

Show Individual Courses Show Curricula

Enrolled Waitlisted Requested All

Course	Title	Classroom Start Date	Due Date
NETC NETC-ADAMSLEADERS-3.0 Launch	Alcohol and Drug Abuse Managers/Supervisors (ADAMS) for Leaders	8/11/2022 Withdraw	

Step 9: When ready, click Launch to start the course.

Step 10: When complete, you can retrieve your certificate by clicking on Open My Training History. Allow some time for your training history to update. Find the course, click on the Certificate icon. You can save the pdf certificate to your hard drive for your records.

Show Individual Courses Show Curricula Transcript

Passed All

Apply Filters Clear Filters Results Per Page: 10

Course ID	Title	Primary Instructor	Mode	Passed Date	Certificate	Grad Book
NETC NETC-ADAMSLEADERS-3.0	Alcohol and Drug Abuse Managers/Supervisors (ADAMS) for Leaders		Web Enabled	8/9/2022	