



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON DC 20350-2000

1754
Ser N1/114643
17 Dec 24

From: Deputy Chief of Naval Operations for Personnel, Manpower, and Training, N1
To: Commander, Navy Installations Command

Subj: INCIDENT DETERMINATION COMMITTEE POLICY CHANGE TO TWO-THIRDS
QUORUM

Ref: (a) OPNAVINST 1752.2C
(b) DODM 6400.01, Volume 3, Change 1 of July 2021

1. This memo provides an immediate policy change to reference (a), Navy Family Advocacy Program, directing that a quorum (2/3rds) of core voting members attend the Incident Determination Committee (IDC) meetings.
2. Reference (a) requires "all core voting members or their alternates attend the IDC meetings." Reference (b) states, "A quorum (2/3) of voting members is required at every meeting to make any determination on an incident of abuse or neglect."
3. This Navy policy change aligns with the DoD baseline requirement of a quorum (2/3) of core voting members to attend the IDC meetings. Specifically, a quorum (2/3) of voting members is required at every meeting to make any determination on an incident of abuse or neglect versus the previous requirement of all members.
4. This policy adjustment supports Navy's Get Real, Get Better and Culture of Excellence 2.0 campaigns as it allows for greater flexibility in scheduling meetings and accommodating members' other commitments and ensure meetings are still productive in the event all core members are not present. Overall, this change aims to improve the efficiency and effectiveness of the IDC decision-making process within the organization.
5. This policy change will be included in the next update to reference (a).
6. The point of contact is Ms. Sonia Smith at (901) 874-4355 or by email at wilsonia.l.smith.civ@us.navy.mil.


R. J. CHEESEMAN, JR