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https://usnavy.gov1.qualtrics.com/jfe/form/SV\_oTgIQYZg67NX9pY





# RECEIPTS Activity Gain

Presenter:

Date:



# Objective



Identify the documents and steps to complete all four NSIPS panels in the Receipts process.



### Introduction



#### In this lesson we will cover:

- Receipts Checklist
- Orders & Modifications
- RED/DA and Page 2
- S0ES
- Administrative Remarks
- NSIPS Panels 1 4
- References



### NPPSC 1300/4 (Receipts Checklist)



NPPSC RECEIPTS CHECKLIST NPPSC 1300/4 (Rev. 05-2024)	PREVIOUS EDITIONS OBSOLETE Supporting Directive NPPSCINST 5213.1B					
Date Reported Onboard     Name (Last, First, MI)	3. DoD ID Number 4. Telephone Number					
5. Command 6	8. CPPA/Receipt Clerk 1 Case Number					
This checklist is not a required key supporting document (KSD).  However, use of this checklist is strongly encouraged to ensure all cases are timely and complete ar ulrement: met.						
I. ACTIONS						
Items required by TSC to process/release Gains	TSC Clerk Actions					
All gains: PCS orders with endorsements (include all order modifications)	Verify Activity Gain has been processed by CF. Sess/edit of route to Supervisor					
CONUS gains: Copy of DD 1351-2 Travel Voucher or Sub-voucher (for litnerary travel) (Only required to fill out blocks 2-8, 11-16 and 20)	Verify acr and completeness of all documents re  Review Service ber's MMPA (JJAA) an like ar copriate action					
OCONUS gains: Flight Itinerary (required)	SH and LG					
Submit items to TSC (Only if Applicable) ** Do not delay submitting gain case for these items** If these documents are not available at time of gain. submit separate eCRM case when KSDs are available	Proce. PS Activity Gain. Avity Gain has been processed by CPPA Start all ances/pay, if applica* .					
Approved request chit for single BAH from the BEQ manager, CO of the base, or designee, who owns the barracks (to start BAH for E1-E/ Jaliors, when approved)	at all documents that need to be verified/released to TSC Supervisor					
Approved request chit for BAS from the food service officer. The base, or designee, who owns the galley (to stop meal deductions)	TSC Re. Actions  Verify a. (clerk inputs and release transaction(s)					
DD 1561 Statement to Substantiate Payment of Family Separa.   Allowance (FSA)	Verify dorients posted successfully and proper disposition of the case in E_RM					
NAVPERS 1070/613 Administrative Remar ~~ e 13) HARP/RAi Duty						
NAVPERS 1070/602 RED/DA or leg _y NA. FRS addin_ or removing dependents)						
Family Entry Approval (if applicable for OCONUS ga. to support Co entitlement)						
Command memorletter, "3/ (SDAP, HDP, etc)  3. Command Responsibility Co "st ensure cor //etion.of						
the following items:	<u> </u>					
Procesr NSIPS Activity Gains, \anelsr 4 (not Activi. بort)  Sur \angle G KSDs via eCRi. راام المادية						
ceme _er's Group Life insurance (SGLI)						
Ensure travel claim is submi d to Travel Processing Center (to include Temporary Lodging Experi requests)						
Verify com, Duty, Recruith) ed screenings (Operational Duty/Page 13, Flag						
Verify completion of obligated service (OBLISERV)						
II. RETAINS						
PCS orders with endorsements	OCONUS gains: Flight itinerary					
CONUS gains: Copy of DD 1351-2 Travel Voucher or Sub-voucher (for mode of travel) (Only required to fill out blooks 2-8, 11-16 and 20)	OCONUS gains: Family Entry Approval (if applicable)					
	Supporting Documents for any entitlements started as part of gain case (FSA, special pays, etc)					

The Receipts Checklist serves as a guide.

- 1. Items REQUIRED by TSC to process/release Gains
  - PCS orders and order modifications with endorsements (All gains)
  - CONUS gains: Copy of DD 1351-2, Travel Voucher Sub-Voucher (only required to fill out: blocks 2-8, 11-6, and 20)
  - OCONUS

Required items from the CPPA



### NPPSC 1300/4 (Receipts Checklist) (cont.)



NPPSC RECEIPTS CHECKLIST NPPSC 1300/4 (Rev. 05-2024)	PREVIOUS EDITIONS OBSOLETE Supporting Directive NPPSCINST 5213.1B
Date Reported Onboard 2. Name (Last, First, MI)	3. DoD ID Number 4. Telephone Number
5. Command 6	. CPPA/Receipt Clerk
This checklist is not a required i However, use of this checklist is strongly encouraged to ensure	key supporting document (KSD). all cases are timely and complete ar ulrement: met.
I. ACTIONS	
Items required by TSC to process/release Gains.	TSC Clerk Actions
All gains: PCS orders with endorsements (include all order modifications)	Verify Activity Gain has been processed by CF. Pess/edit of route to Supervisor
CONUS gains: Copy of DD 1351-2 Travel Voucher or Sub-voucher (for litinerary travel) (Only required to fill out blocks 2-8, 11-16 and 20)	Verify acr and completeness of all documents re    Review Servic Servic MMPA (JJAA) an Ne ar opriate action
OCONUS gains: Flight itinerary (required)	SH and LG
<ol> <li>Submit items to TSC (Only if Applicable) ** Do not delay submitting gain case for these items** If these documents are not available at time of gain. submit separate eCRM case when KSDs are available</li> </ol>	oen entitiems. PS Activity Gain. Avity Gain has been processed by CPPA Start all ances pay, if applica?
Approved request chit for single BAH from the BEQ manager, CO of the base, or designee, who owns the barracks (to start BAH for E1-E/ Jaliors, when approved)	at all documents that need to be verified/released to TSC Supervisor
Approved request chit for BAS from the food service officer, "he base, or designee, who owns the galley (to stop meal deduc. Sallors)	TSC Re. Actions  Verify a. / clerk inputs and release transaction(s)
DD 1561 Statement to Substantiate Payment of Family Separa. n Allowance (FSA)	Verify docients posted successfully and proper disposition of the case in e_RM
NAVPERS 1070/613 Administrative Remar are 13) HARP/RAi. July	
NAVPERS 1070/602 RED/DA or leg: _y NA. ¬RS ¬ddin_ nr removing dependents)	7
Family Entry Approval (if applicable for OCONUS ga. 10 support Co entitiement)	
Command memohetler, "ay (SDAP,HDP, etc)  3. Command Responsibility Command Responsibilit	
the following items:	
Process NSIPS Activity Gains 'anels' 4 (not Activ., ort)	
SIP ad KSDs via eCR)nin 1 business _y from member's	
Ensure member updates NAVPER. 1070/602 (Dependency Application) and DD 93 (Recom - Theregency D - 1)	
cervicemember cer's Group Life Insurance (SGLI) roup Life Insurance (FSGLI)	
Ensure travel claim is submit d to Travel Processing Center (to include Temporary Lodging Exper requests)	
Verify comed screenings (Operational Duty/Page 13, Flag Duty, Recruitin)	
Verify completion of obligated service (OBLISERV)	
II. RETAINS	
PCS orders with endorsements	OCONUS gains: Flight Itinerary
CONUS gains: Copy of DD 1351-2 Travel Voucher or Sub-voucher (for mode of travel) (Only required to fill out blocks 2-8, 11-16 and 20)	OCONUS gains: Family Entry Approval (If applicable)
	Supporting Documents for any entitlements started as part of gain case (FSA, special pays, etc)

The Receipts Checklist serves as a guide.

- 2. Submit items to TSC (Only if Applicable) \*\*Do not delay submitting gain case for these items\*\*
  - Approved BAH request chit
  - Approved BAS request chit
  - DD 1561 (FSA Form)
  - RAP/HARP Duty pg. 13
  - RED/DA (if updating dependents)
  - Family Entry Approval (OCONUS COLA)
  - Command memo/letter, Special Pay (SDAP, HDP, etc.)



#### NPPSC 1300/4 (Receipts Checklist) (cont.)



NPPSC RECEIPTS CHECKLIST NPPSC 1300/4 (Rev. 05-2024)	PREVIOUS EDITIONS OBSOLETE Supporting Directive NPPSCINST 5213.1B
Date Reported Onboard 2. Name (Last, First, MI)	3. DoD ID Number 4. Telephone Number
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Approved request chit for BAS from the food service officer, he base, or designee, who owns the galley (to stop meal deduc. sallors)	TSC Re. 4ctions  Verify a.
DD 1561 Statement to Substantiate Payment of Family Separa. n Allowance (FSA)	Verify do:ents posted successfully and proper disposition of the case in eRM
NAVPERS 1070/613 Administrative Remar	4
NAVPERS 1070/602 RED/DA or leg: J NA. TRS Taldin, Tr removing dependents)	7
Family Entry Approval (if applicable for OCONUS ga. 10 support Co., entitlement)	1
Command memo/letter, "ay (SDAP,HDP, etc)	
3. Command Responsibility The following items:  Procest VSIPS Activity Galins anels a (not Activ, cort)  orting Ensure member updates NAVPER. 1070/672 (Dependency Application) and DD 33 (Recommengency L.  cervicemember  mount are are Group Life insurance (SGLI) roup Life insurance (FSGLI)  Ensure ravel damin is submit of to Travel Processing Center (to include Temporary Lodging Expert requests)	
Verify com,ed screenings (Operational Duty/Page 13, Flag Duty, Recrutts)	
Verify completion of obligated service (OBLISERV)	
II. RETAINS	
PCS orders with endorsements	OCONUS gains: Flight Itlnerary
CONUS gains: Copy of DD 1351-2 Travel Voucher or Sub-voucher (for mode of travel) (Only required to fill out blocks 2-8, 11-16 and 20)	OCONUS gains: Family Entry Approval (If applicable)
,	Supporting Documents for any entitlements started as part of gain case (FSA, special pays, etc)

The Receipts Checklist serves as a guide.

#### 3. Command/CPPA Responsibility:

- Process NSIPS Activity Gains Panels (1-4)
- Submit all KSDs within 1 business day of reporting date to servicing TSC via Salesforce
- Service member updates RED/DA, SGLI, and FSGLI (CPPA will not be able to access until gain posts)
- Ensure travel claim is submitted to TPC Memphis
- Verify required screenings are completed
- Verify OBLISERV has been completed



# Reading PCS Orders

CAREER CA

Verify all
Endorsements
from Detaching,
Intermediate
and Ultimate
Activities

**ORIGINAL** CENSURFCOMBATSYS DET NORFOLK, VA DETACHED DATE: 17 DEC 27 , PS1(SW/AW) CERTIFIED TO BE ORIGINAL ORDERS ADMIN LPO BYDIR CO OFFICIAL TRANSFER DATE: ITDECOL DEPARTMENT OF THE NAVY BUREAU OF NAVAL PERSONNEL PSI(SW/AW) MILLINGTON, TN 38055 ADMIN LPO BYDIR CO ORIGINAL PER 1-4010F J8 A 3 2017 SUBJ: BUPERS ORDER: 1792/XXX-XX-6789/IT2 GENDER: FEMALE OFFICIAL CHANGE DUTY ORDERS FOR IN CARRYING OUT/PROCESSING THESE ORP BOTH PARTS ONE AD TWO MUST BE READ AND LISTED INSTRUCT. 'S COMPLIE) WI' H. FOR OFFICIAL USE ON. PAFIL - MEMBER ADVISED: IF THIS ORDER CON AINS F TOMAN , VING PER DIEM) FUNDING, PROGRAM/FUND ALL/ TION IS SSUED IN , LICIPATION OF ENACTMENT OF THE FY 18 DOD APPROAR. TONS CT OR A F' 18 CONTINUING RESOLUTION (CR) AND IS SUBJECT TO AVA B' ATY OF FUNDS AND ALL PROVISIONS OF WHICHEVER ACT 5 APPLICA 3 FORMAT FD100: REMEMBER TO ' D YOUR ON RS IN THEIR ENTIRETY!! THIS MESSAGE HAS BEEN SENT . "ECURE EN "MENT. HOWEVER, IF IT ----- D '1. VING ACTIV ((S)---- REQUIRED OBLIGATED SERVICE TO: 20. WHEN DIRECTED DETACH IN DEC 12 EDD: DEC 17 FROM DEFENSE INTEL "NCY PERMANENT DUTY S' 'ASHID GTON. ACC: 100 PERSONNEL ACCOUNTING SUPPORT PERSUPDET WASHINGTON DC UIC: 42557 ...... TERMEDIATE ACTIVITY (8) ----EDA: 14 DEC 17 REPORT NOT "FR THAN 15 DE 1" BUT NET 14 DEC 17 TO CENSURFO. "SYS DET NO. FOLK VA LOCATION: NO. FOL. ACC: 341 FOR TEMPORAR / DUY FOR / "PROXIMA "E" / 13 Dn /S/ PP VNEL ACCUNTING SUPPORT: PERSUPPDET NORVA UIC: 42574 LASS: 12345 CONV 18 DEC 17 GRAD: 27 DEC 17 ENEC: 1234 CDP: 7890 PON CO' TION TEMPORARY DUTY - UNDER INSTRUCTION EDD: 27 DEC 17 CT' D, DETACH. ----- ULTIMATE ACTIVITY (S) ------EDA: 10 JAN 18 REPORT NOT L .TER THAN 10 JAN 18 TO CON "" ARSCOM MILLINGTON TN PERMAN. IT DUTY STATION MILLINGTON, TN ACC: 100 FOR DUTY PRD: 2012 ASSIGNED RATE: IT2 DNEC1: 0000 DNEC2: - PERSONNEL ACCOUNTING SUPPORT: PERSUPPDET MEMPHIS COMNAVPERSCOM MILLINGTON, TN DATE AND TIME REPORTED: 170EC 15 @ 6960 DATE AND TIME REPORTED: 17 DEC 30 @ 1000 CHECKEDSWEBYS CHECKED IN BY.

Estimated Detach Date (EDD)

Estimated
Date of
Arrival
(EDA)



# Reading PCS Orders Modification



#### **ORIGINAL**

CENSURFCOMBATSYS DET NORFOLK, VA DETACHED DATE: 17 DEC 27

CERTIFIED TO BE ORIGINAL ORDERS OFFICIAL TRANSFER DATE: IT DECOL

ADMIN LPO BYDIR CO

DEPARTMENT OF THE NAVY BUREAU OF NAVAL PERSONNEL MILLINGTON, TN 38055

> 1326 PERS-4010F 08 AUG 2017

PE. "-N/J10F

OFFICIAL MODIFICATION TO CHANGE DUTY ORDERS FOR USN 2791

MUST BE READ AND LISTED INSTRUCTION, COMPLIED WITH.

FOR OFFICIAL USE O'LY

PARTONE

DIEM) FUNDING, PROGRAM/FUND ALLOCATION STUED IN ANTICIPATION OF ENACTMENT OF THE FY18 DOD APPROPRIATIONS ACL R A FY18 CONTINUING RESOLUTION (CR) AND IS SUBJECT TO AVAILABILITY OF FUNDS AND ALL

FORMAT FD100: REMEMBER TO READ YOUR OF ... "3 IN THEIR ENTIRETY!!

----- DETACHING A CTIVITY (S) -----

- REQUIRED OBLIGATED SERVICE T . . . . 0. WHEN DIRECTED DETACH IN DEC 12

FROM DEFENSE INTEL AGENCY

PERMANENT DUTY STATION WASHINGTON, DC

FROM DUTY

- PERSONNEL ACCOUNTING SUPPORT: PERSUPDET WASHINGTON DC

ADMIN LPO BYDIR CO

ORIGINAL

IN CARRYING OUT/PROCESSING THESE ORDERS, BOTH ART, ONE AND TWO

- MEMBER ADVISED: IF THIS ORDER CONTAINS FY 18 CM. NOTRAINING PER PROVISIONS OF WHICHEVER ACT IS APPLIC. YE. THIS MESSAGE HAS BEEN SENT IN A SCURE ENVIRONMENT. HOWEVER, IF IT

> EDD: DEC 17 UIC: 63415

ACC: 100

UIC: 42557



# NAVPERS 1070/602 (RED/DA)



- Annually
- On reporting to a new duty station, PCS
- Prior to departure on PCS

\*DEERS is not automatically updated by a NAVPERS 1070/602 update.

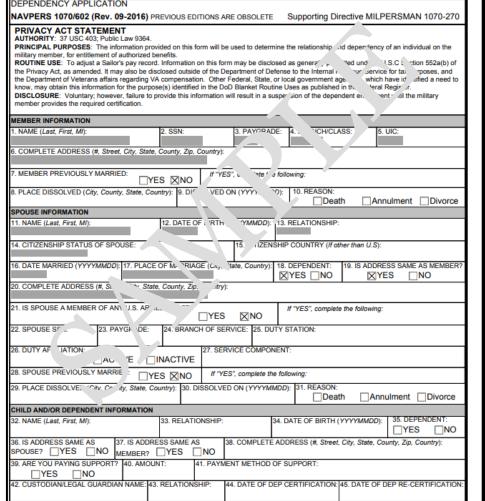
\*Changes made affecting pay and entitlements will need to be submitted to TSC.

### Service Member provides CPPA with supporting documentation:

- Marriage Certificate
- Divorce decree
- Copy of dependent death certificate
- Copy of DD Form 214 for discharged Mil-to-Mil spouse
- Court-ordered child support
- Paternity Statement
- Child's birth certificate
- Adoption papers
- Secondary dependent documentation
- Emancipation of dependent



# NAVPERS 1070/602 (RED/DA)



1. IVANIL (Last, First, Int).	2. 33N.	3. PATGICABL.	4. BICANOTIFICEASS.	3. 010.
CERTIFICATION				
I ACKNOWLEDGE THAT I HAVE REVIEWED REGARDING THIS APPLICATION IS CORRECELECTRONIC SERVICE RECORD ANDIOR N STATUS OF MY DEPENDENTS, WHETHER IT DIVORCE, MARRIAGE, DEATH, OR A DEPENMAKING A FALSE STATEMENT OR CLAIM AV WILLFULLY MAKING A FALSE CLAIM OR A FIMPRISONMENT OF 5 YEARS, OR BOTH. I L PERSONNEL FILE.	OT TO THE BEST OF MY OTIFY MY SUPPORTING I BE THE GAIN OF ADDI IDENTS ADDRESS CHA GAINST THE U.S. GOVE ALSE STATEMENT IN O	KNOWLEDGE AN PERSONNEL OF ITIONAL DEPENDE NGE THAT COULD RNMENT IS PUNIS ONNECTION WITH	ID BELIEF, I WILL IMMEDIA' FICER OF ANY CHANGE IN ENTS, OR THE LOSS OF 'VENTS' ON AFFECT BAH ENTITY LINGLE SHABLE BY COUR'S MARTI H CLAIMS IS A 1/2 XIMUM F	TELY UPDATE MY I THE NUMBER AND/OR PENDENTS DUE TO TS. I UNDERSTAND THA IIAL. THE PENALTY FOR FOR \$10,000 OR
46. REMARKS:				
47. MEMBER SIGNATURE:			148. DATE (Y)	MMDD):
VERIFICATION				
I HAVE REVIEWED THE DOCUMENTARY EV AND HAVE DETERMINED THAT THE STATE! (List all documentary evidence viewed, i.e. Man	MENTS BY THE MEMBE	RAL YEA'D	NDENCY OF T ABOVE N CORRECT. LOCUMENTS	
•		<b>\</b>		
I UNDERSTAND THAT FAM 'Y SGLI ENROLL MY SPOUSE IN DEL 'M FAILURE TO REGISTER MY S. OU DECLINE FAMILY SGLI COVER AGE I	Y BRANCH G ZR'	VICE CAN DED SULT IN MY OV	UCT PREMIUMS FROM	M MY PAY AND THAT
MEMBER ALLC ALL DAYS TO ROBERTH CERTY (CATE WOULD RES TO				ORIGINAL MARRIAGE
IT IS MY RES CHANGE IN M GUMENT O QU AN OVER/UNDER PAYMENT.			SHIP'S OFFICE OR CSD BAH ENTITLEMENTS	
50. APPROVED:   51. VERIFYING OFF				52. DATE (YYYYMMDD
53. VERIFYING OFFICAL NAME (printed or type		TITLE: rsonnel Supervis	or, By Dir C.O.	•
				Submit



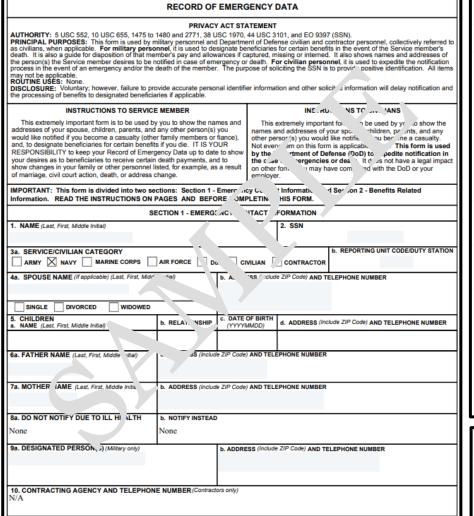
Dependency Application NAVPERS 1070/602



# NAVPERS 1070/602 (RED/DA)

. NAME (Last, First, Middle In.

or grade if applicable)



NAME (Last, First, Middle Initial)			2. SSN		
s	ECTION 2 - BENEFI	TS RELATED INF	ORMATION		
11a. BENEFICIARY(IES) FOR DEATH GRATUIT (Military only)	Y b. RELATIONSHIP	c. ADDRESS (Inci	lude ZIP Code) AND TI	ELEPHONE NUMBER	d. PERCENTAG
				(X)	
12a. BENEFICIARY(IES) FOR UNPAID PAY/ALL	OWANCES	DRESS (It	ide ZIP Code) A	ELEPHONE NUMBER	c. PERCENTAG
(Military only) NAME AND RELATIONSHIP					100
13a. PERSON AUTHORIZED TO DIRECT DISPO (Military only) NAME AND RELATIONSHIP	SITION (PAD 1)	b. ADDRESS (in.	P Code) AND TE	ELEPHONE NUMBER	
14. CONTINUATION/REMARKS	7				

16. SIGNATURE OF WITNESS (Include rank, rate, or grade

Not Required

(YYYYMMDD)

20190620



Record of Emergency Data

DD Form 93



# NAVPERS 1070/602 (Legacy Page 2)

Date the

Service

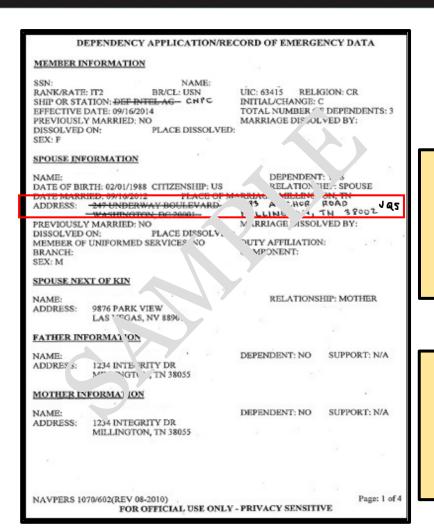
member

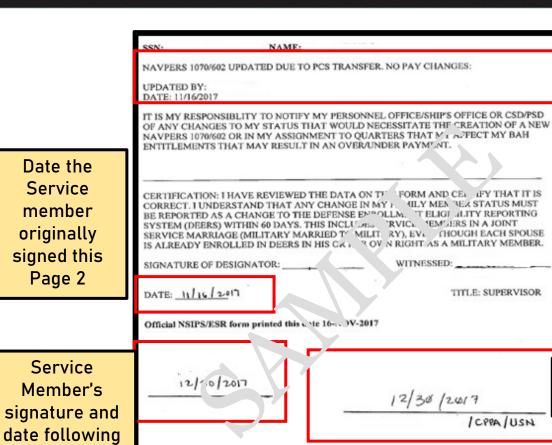
originally

Page 2

Service

pen and ink changes





FOR OFFICIAL USE ONLY - PRIVACY SENSITIVE

NAVPERS 1070/602(REV 08-2010)

CPPA's signature and

date

Page: 4 of 4

Remarks for PCS

transfer

# OPS ALERT 003-25



OI D / LELICI

Ser: 003-25

#### UPDATE: UTILIZATION OF NAVPERS 1070/602 WHEN RED/DA APPLICATION IS NOT AVAILABLE

Release Date: 01/23/2025 Effective Date: Immediately

BLUF: In cases where the Record of Emergency Data/Dependency Application (RED/DA) is unavailable, Command Pay and Personnel Administrators (CPPAs) are permitted to update the Dependency Application/Record of Emergency Data (NAVPERS 1070/602) using the Navy Standard Integrated Personnel System (NSIPS) Dependency Data module. Additionally, pen and ink changes to the NAVPERS 1070/602 are authorized to prevent personnel and pay transaction delays; however, Service Members and CPPAs must ensure either a RED/DA or NAVPERS 1070/602 is updated in NSIPS when electronic means become available. Ops Alert 002-22 is cancelled.

**DISCUSSION:** It is the Service Member's and command's responsibility to ensure the RED/DA or NAVPERS 1070/602 is updated in NSIPS at earliest opportunity. Failure to do so can prevent Sailor data from properly updating in corporate systems and cause potential personnel and pay discrepancies.

Service Members and CPPAs are responsible for maintaining NAVPERS 1070/602, with pen and ink changes, until the Dependency Application can be updated electronically.

If Service Members or CPPAs are having issues with updating the RED/DA, contact Human Resources Service Center (HRSC) at <a href="mailto:askmncc@navy.mil">askmncc@navy.mil</a> or 1-833-330-MNCC (6622) for Tier 1 support.

#### WHAT THIS MEANS TO YOU:

- ♣ CPPAs: When pen and ink changes to the NAVPERS 1070/602 are required, Service Members and commands are responsible for making updates to the member's RED/DA or NAVPERS 1070/602 in NSIPS at the earliest opportunity. Ops Alert 002-22 is cancelled.
- CPPAs: Find your RSC contact information on the MyNavy HR CPPA Resources Page > RSC Contacts. Find RSC Training Schedules and additional info on the RSC SharePoint Pages.
- Find RSC Training Schedules and additional info on the RSC SharePoint Pages.
- ♣ OPS ALERTS, PERSPAY SOPs, eCRM Case Routing Guidance (eCRM Library) and CPPA Resources can be found on the MyNavy HR CPPA Resources Page.

\*\*\* APPROVED FOR PUBLIC RELEASE: DISTRIBUTION UNLIMITED \*\*\*

POC:

Refer to your RSC for questions.

Find your RSC contact information on the MyNavy HR CPPA Resources Page > RSC Contacts.





#### SGLI Online Enrollment System (SOES)



#### Servicemembers' Group Life Insurance Election and Certificate of Coverage

Name:

SSN:

Branch of Service: Navy

Your SGLI Coverage Amount as of 01/01/2020 \$400,000
Your SGLI Beneficiary Designation as of 01/01/2020

Primary/ Secondary	Name and Address	Social Security Number	Relations. 'n	Share of Proceeds	Payment Option
Primary			Str., e	100%	Lump Sum
Secondary			Child	100%	Lump Sum

Your Family SGLI Spouse Co. aray. \mount as of

\$100,000

Your Family SGLI Ch . Poverage

If you have dependent children, e... Jependent child is automatically covered for \$10,000.

Your Family SGLI Benet, clary

You, the Servi. ....... he beneficiary for spouse and child coverage.

Date Certified: C1/01/2020

Electronic Signature

The SOES can be accessed via MilConnect at:

https://milconnect.dmdc.osd.mil/milconnect/

Verify the Leave and Earnings Statement (LES) to ensure SGLI deduction has started / stopped.





# NSIPS Activity Gain









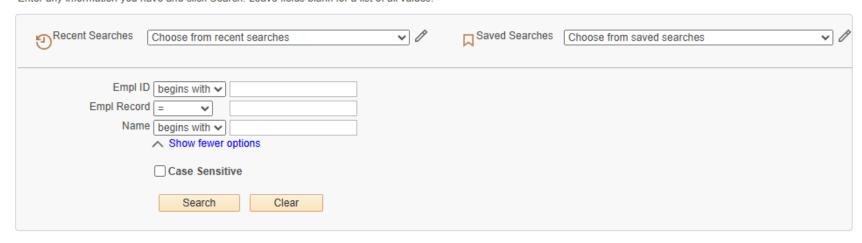
#### **Activity Gain - Create**

#### Find an Existing Value

Search Criteria

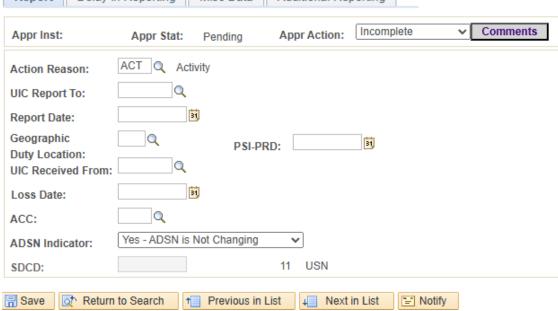
Enter any information you have and click Search. Leave fields blank for a list of all values.

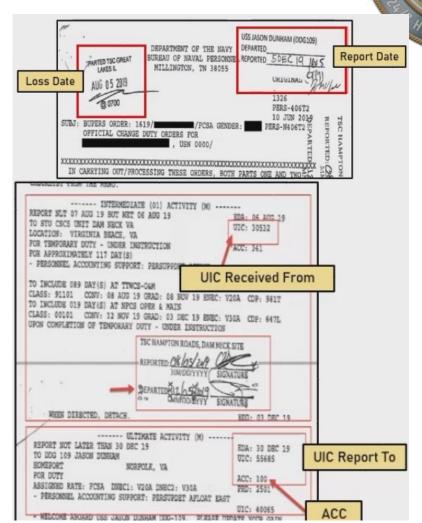
NSIPS Main Menu > Gains > Activity Gain > Use > Activity Gain - Create















NAVY STANDARD INTEGRA	ED PERSONNEL SYSTEM
Report Delay in	Reporting Misc Data Additional Reporting
BAS: Zip Code:	Foreign Duty Pay Career Sea Pay Category Vessel Code:  BAQ Accom Status: A BAQ Type:
Meal Deduction Type	<u> </u>
Loss Date:	Report Date: DELREP History
Travel Time: Proceed Time:	Days Start Date Stop Date
Leave Time: Unaccounted Time:	Leave Type:
Movement Oper Reason Code:	Date Arrived Date Depart CONUS:
Save	o Search ↑ Previous in List ↓ Next in List

**NSIPS** 







Delay in Reporting Misc Data Additional Reporting Report Address and Phone RED/DA Assigned to Department Code: Assigned to Division Code: Citizenship: U.S. Citizen by Naturalization Sex: Male Assigned to Shop Code: Limited Duty Designator: BSC: Special Category Detail Code: ☐ FSA Eligibility Indicator Special Program Indicator: Dependency Prim./Sec.: PSA/PSD Code: PNEC/SNEC: 805A 791F / Clerk ID: NOBC: Distribution Code: DIFFCREW Indicator:

#### (Enlisted) (Officers) Look Up DIFFCREW Indicator ----- ULTIMATE ACTIVITY (M) -----YOU MAY BE ELIGIBLE FOR USE OF YOUR GOVERNMENT TRAVEL CARD (GTCC) Select one of the following values: DURING YOUR UPCOMING PCS MOVE. REFER TO NAVADMIN 184/19 FOR GTCC PCS N Aircrew not in DIFFCREW Status USE ELIGIBILITY CRITERIA. Y Aircrew in DIFFCREW Status REPORT NOT LATER THAN MAR 20 EDA: MAR 20 Z Not Aircrew TO COMUSNAVCENT UIC: 57007 Cancel HOMEPORT BAHRAIN, MANAMA FOR DUTY BSC: 00205 PRD: 2103 PERSONNEL ACCOUNTING SUPPORT: PERSONNEL



BSC

UIC: 40396



SESIPS NAVY STANDARD INTEGRATED PERSONNEL SYSTEM				
Report Delay in Reporting M	isc Data Additional Reporting			
Additional Reporting		Find   View All	First 4 1 of 1	Last
Event Code UIC	From Date  To Date	Total Days Report?	Leave Type	+ -
Loss Date:	Report Date:		Unaccounted Time:	0
Save Return to Search	↑ Previous in List  Next in List	<b>™</b> Notify		



### **Best Practices**



- It is mandatory to submit gain package within 4 days
- Submitting with partial documentation is allowed
- Collect all required documents
- Verify Member's Obligated Service
- Verify required screenings are complete
- Verify member's pay account using MMPA and LES
- Use current forms and Receipts Checklist

https://www.mynavyhr.navy.mil/References/Forms/NPPSC-Forms/



### References



- MyNavy HR CPPA Resources Page: <a href="https://www.mynavyhr.navy.mil/Support-Services/Pay-Pers-Support/CPPA-Resources/">https://www.mynavyhr.navy.mil/Support-Support/CPPA-Resources/</a>
- CPPA Handbook: <a href="https://www.mynavyhr.navy.mil/Support-Services/MyNavy-Career-Center/Pers-Pay-Support/CPPA-Resources/Resources/">https://www.mynavyhr.navy.mil/Support-Services/MyNavy-Career-Center/Pers-Pay-Support/CPPA-Resources/Resources/</a>
- Receipts SOP: <a href="https://www.mynavyhr.navy.mil/Support-Services/MyNavy-Career-Center/Pers-Pay-Support/CPPA-Resources/SOP-Library/">https://www.mynavyhr.navy.mil/Support-Services/MyNavy-Career-Center/Pers-Pay-Support/CPPA-Resources/SOP-Library/</a>

You are serving in a position of significant trust with access to the personnel records (data and documents) of command personnel.

AT ALL TIMES, YOU ARE TO PROTECT THE PERSONALLY IDENTIFIABLE INFORMATION (PII) OF COMMAND PERSONNEL AND PREVENT THE

UNAUTHORIZED ACCESS TO, OR LOSS OF PII.

# Summary and Review



#### In this lesson have covered:

- Receipts Checklist
- Orders & Modifications
- RED/DA and Page 2
- S0ES
- Administrative Remarks
- NSIPS Panels 1 4
- References







# Questions?





You have reached the end of the Receipts (Gain) Processing training.

Thank you for your participation!

THE SAILOR WINS TODAY



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