



# Station Allowances



To provide an overview of frequently processed  
Station Allowances  
and the  
Key Supporting Documents (KSD).

# Introduction



In this lesson we will cover:

- Overseas Housing (OHA)
- Move-In Housing Allowance (MIHA)
- OCONUS/CONUS COLA
- Temporary Lodging Allowance (TLA)
- BAH at Dependent's Location



# Overseas Housing Allowance (OHA)

# Overseas Housing Allowance



OHA is designed to cover actual rental costs of OCONUS assigned Service members.

Reimbursed actual rental costs, limited to the maximum OHA rate for each locality and grade.

Types:

1. Monthly OHA Allowance
2. Move-In Housing Allowance

FID 43 - Overseas Housing Allowance

REQUIREMENTS:

- A completed and signed DD 2367
- A lease agreement / verifiable purchase price
- The reported housing must be the actual residence the member occupies

NOTE: If a Service member is assigned on an unaccompanied tour or has a Secretarial waiver and authorized OHA for a dependent who lives separately, the reported housing must be the actual residence that the Service member's dependent occupies.

# Overseas Housing Allowance



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- TLA - Pending

# Creating an OHA



**NSIPS**  
NAVY STANDARD INTEGRATED PERSONNEL SYSTEM

OHA - Create

Active Overseas Allowance

Name: [REDACTED] Rank/Rate: [REDACTED] Current DSC: 100

Appr Inst: Appr Status: Pending Appr Action: [Dropdown] Comments

OHA  OCONUS COLA  MIHA

Allowance Type: OHA Overseas Housing Allowance

Start  Stop  Report  Change

Effective Date: 02/10/2023

JFTR Location: IT055 NAPLES Rental Amount: 1500

JFTR Currency: IT

Housing Payment Status Code: R Renting Lease Agreement Date: 02/09/2023

Share Number: 1 Rent w/0 Share Category Code: [Dropdown]

Accompanied Status Code: 1 Accompanied receiving BAQ/D Utility Indicators

Save Return to Search Notify

Select Start.

Enter in the Effective Date.

Enter in the JFTR Location. (Naples Italy is IT055)

Enter Rental Amount

Select Overseas Allowances.

Reference Service Members OHA Report Form (2367) for Utility Indicators.

Climate Code for Naples is 2. For other locations reference the DODFMR Vol 7 Chap. 26 or DTMO website.

# Overseas Housing Allowance



```
SSAN (OR CMD) ----- NEW REQ ? --- PRINT - NAME -----
(`X` TO EXIT, PF##, PB##)  PF8 OR ENTER - PAGE FORWARD PF7 - PAGE BACK
-- PERSONAL DATA - PRIVACY ACT OF 1974 --- CURRENT MMPA AS OF 24/01/25 --
                                                    01 OF 01

02 MJ:    LB:3800 LC:7111 SA:A SX:1 TK:170222 TU:260105 TH:260105
FIXED/OPEN/HISTORY
43 OHA*  ENTRY-OPEN-DT 240117 13 01 2  CNTRL-CODE 0  ACTN Z4  START 240116
ENTLMT-MM 1,442.78  ENTLMT 2,885.56  ENTLMT-NM 2,885.56  ACCOM 0  JTR-LCTN
IT055  RENT 1,350  CURR-CODE XZ  SHARE-NR 1  SHARE-CAT  RENT-STAT R
UTIL-IND-ELEC 3  UTIL-IND-HEAT 2  UTIL-IND-AIR 2  UTIL-IND-WATER 0
UTIL-IND-TRASH 0  CLOST-DEPN  RENT-LEASE 231207
** END OF INQUIRY.
```

The members start date should match the date on the lease.  
Verify JTR location code, it should match COLA (FID 46).



# Move-In Housing Allowance (MIHA)

# Move-In Housing Allowance



Move-In Housing Allowance (MIHA) is a lump sum, one-time payment to cover the move in costs associated with occupying private sector leased/owned housing covered under the OHA program.

Types:

1. MIHA/Miscellaneous.
2. MIHA/Rent.
3. MIHA/Security.

FID 42 - Move In Housing Allowance

REQUIREMENTS:

- Service member must be eligible for OHA
- An eligible Service member is authorized MIHA for one dwelling during a tour at a PDS unless a Government-funded local move occurs.
- DD 2556 (MIHA Claim Form) must accompany MIHA/Rent and/or MIHA/Security related expenses.

# Creating a MIHA



**NSIPS**  
NAVY STANDARD INTEGRATED PERSONNEL SYSTEM

OHA - Create

Active Overseas Allowance

Name: [REDACTED] Rank/Rate: [REDACTED] Current DSC: 100

Appr Inst: Appr Status: Pending Appr Action: [Dropdown] Comments

OHA  OCONUS COLA  MIHA

Allowance Type: MHA Move in Housing Allowance

Start  Stop  Report  Change

Effective Date: 02/09/2023

JFTR Location: IT055 NAPLES Amount: [Field]

JFTR Currency: IT

Related OHA ID: OHA

Type: Misc

Save Return to Search Notify

Select MIHA

Enter in the Effective Date.

Enter in the JFTR Location. (Naples Italy is IT055)

Enter in OHA in Related OHA ID

Enter MISC in Type.

Select Save

OHA entitlement must be released or posted FIRST, before MIHA can be processed.

Effective date must be the same as OHA effective date.

Reference Service Members OHA Report Form (2367) for MIHA Entitlement

# Move-In Housing Allowance



```
SSAN (OR CMD) - - - - - NEW REQ ? - - - PRINT - NAME - - - - -
(`X` TO EXIT, PF##, PB##) PF8 OR ENTER - PAGE FORWARD PF7 - PAGE BACK
-- PERSONAL DATA - PRIVACY ACT OF 1974 --- CURRENT MMPA AS OF 24/01/25 --
          35 42                                     01 OF 01
02 MJ:    LB:3800 LC:7111 SA:A SX:1 TK:170222 TU:260105 TH:260105
FIXED/OPEN/HISTORY
42-MIHA*  ENTRY-OPEN-DT 231218 17 12 2  ENTRY-CLSD-DT 231218 17 12 2
          CNTRL-CODE 2  ACTN 03  START 231207  ENTLMT-MM 0.00  ENTLMT 563.00
          JTR-LCTN IT055  ADSN 7111  MIHA-TYPE M  FORMAT-ID 43
** END OF INQUIRY.
```

MIHA is a one-time payment.



# OCONUS COLA

# OCONUS COLA



Overseas Cost of Living Allowance (COLA) is a non-taxable allowance designed to offset the higher overseas prices of non-housing goods and services.

Overseas COLA is not a fixed amount. COLA adjustments are either immediate or made incrementally, the payment will increase or decrease based on local currency or data.

## KSDs:

- PCS Orders
- RED/DA
- Flight Itinerary for dependents if on accompanied orders.

Please ensure your RED/DA is update-to-date to receive the correct entitlements. This includes moving dependents back to the states or acquiring new dependents.



## Definitions:

- Vicinity- The “vicinity” is the entire country, U.S. territory or possession, or state (Alaska or Hawaii) where the Service member’s permanent duty station (PDS) is located.
- Government Dining Facility- Government dining facilities operate using appropriated funds and provides meals to Service members with or without charge under an agreement between the facility and the Government.
- Government Quarters. “Government quarters” include individual quarters provided with or without charge under agreement with the Government.
- OCONUS COLA Index. The OCONUS COLA index represents how much more expensive it is to purchase goods and services OCONUS compared to the same level of goods and services available in an average location within the CONUS

Note: COLA 9 is a partial rate due to dining facilities being available.

# OCONUS COLA



OCONUS COLA rate is determined by the following:

## Service Member With-Dependent:

- The Member is authorized to have a dependent reside at or in the vicinity of the Member's PDS OCONUS.
- The Member is joined by a dependent or acquires a dependent while serving OCONUS and the dependent is one of the following:
  - Command sponsored and residing with a Service member
  - A bona fide resident of the same area as the Service member's non-foreign PDS OCONUS
  - An officer or civilian employee of the United States stationed in the same area as the Service member's non-foreign PDS OCONUS.

## Service Member Without Dependent:

- The Member has no dependents.
- The Member does not have a dependent who resides at or in the PDS vicinity
- The Member has a dependent residing at or in the PDS vicinity who is not command sponsored
- The Member does not have legal custody and control of a dependent

# OCONUS COLA



```
SSAN (OR CMD) - - - - - NEW REQ ? - - - PRINT - NAME - - - - -
(`X` TO EXIT, PF##, PB##) PF8 OR ENTER - PAGE FORWARD PF7 - PAGE BACK
-- PERSONAL DATA - PRIVACY ACT OF 1974 --- CURRENT MMPA AS OF 24/01/29 --
                                35 46                                01 OF 01
02 MJ:    LB:3800 LC:7111 SA:A SX:1 TK:170222 TU:260105 TH:260105
FIXED/OPEN/HISTORY
46 COLA*  ENTRY-OPEN-DT 240105 04 01 1  CNTRL-CODE 0  ACTN Z4  START 240101
          ENTLMT-MM 425.33  ENTLMT 822.31  ENTLMT-NM 879.02  DAILY-RATE 28.35556
          NR-DEPN-COLA 0  JTR-LCTN IT055
46-COLA*  ENTRY-OPEN-DT 240105 04 01 1  ENTRY-CLSD-DT 240105 04 01 1
          CNTRL-CODE 6  ACTN Z4  START 240101  STOP 231231  ENTLMT-MM 0.00  ENTLMT
          0.00  ENTLMT-NM 0.00  DAILY-RATE 28.35556  NR-DEPN-COLA 0  JTR-LCTN IT055
46-COLA*  ENTRY-OPEN-DT 231116 15 11 2  ENTRY-CLSD-DT 240105 04 01 1
          CNTRL-CODE 2  ACTN Z4  START 231116  STOP 231231  ENTLMT-MM 0.00  ENTLMT
          0.00  ENTLMT-NM 0.00  DAILY-RATE 24.03333  NR-DEPN-COLA 0  JTR-LCTN IT055
46-COLA*  ENTRY-OPEN-DT 231106 08 11 1  ENTRY-CLSD-DT 231116 15 11 2
          CNTRL-CODE 2  ACTN Z4  START 231102  STOP 231115  ENTLMT-MM 384.53  ENTLMT
          384.53  ENTLMT-NM 0.00  DAILY-RATE 27.46667  NR-DEPN-COLA 0  JTR-LCTN IT055
** END OF INQUIRY.
```



# Temporary Lodging Allowance (TLA)

# Temporary Lodging Allowance (TLA)



Temporary Lodging Allowance is intended to partially pay for lodging/meal expenses when a member/dependents must occupy temporary quarters OCONUS. TLA is available when it is necessary for a Service member or dependent to occupy temporary lodging **upon arrival** at, or **immediately before leaving**, a **PDS OCONUS**, or during other periods as specified in this section.

Arrival TLAs should be processed in 10-day increments.

Required KSDs are as follow:

1. Zero'd out itemized receipts for dates being requested
2. TLA authorization from housing office
3. A certificate of Non-availability for member and any dependents (as applicable).
4. Page 1 of NPPSC 7220/5

Lodging expenses are not allowed while staying with friends or relatives, but the meal and incidental expense rate (M&IE) is payable for the eligible TLA period

Note: NPPSC 7220/5 can be used as a worksheet to calculate TLA entitlement.

FID 79 - Temporary Lodging Allowance

# Temporary Lodging Allowance



Favorites Main Menu > Entitlements > Overseas Allowances > Use > TLA - Create



**N0 Allow Fids WF**

Name Rank/Rate Current DSC 100

Appr Instance Appr Status **Pending** Appr Action Approve Comments

Temporary Lodging Allowance Worksheet

Claim Number View Prior Claims

Accommodations Name and Address:

Date Reported Present Command: [ ] [ ]

Date Family Reported: [ ] [ ]

Detachment Date: [ ] [ ]

**Location Search**

Search By Country Name [ ] Query  Override Locality Rates

**Periods**

	Start Date	Stop Date	Daily Amount Paid	Total Amount Paid	View/Edit	Delete
1					View/Edit	Delete

Add Period

Format Id 79 Temporary Lodging Allowance

Report  Correct  Cancel

Start Date Daily Amount  
Stop Date Total Amount  
Number of Days TLA Total number of dependents 0  
JFTR Location  
TLA Code [ ]

Effective date:

Temporary Lodging Allowance Worksheet:

- What is the claim number (1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, etc.)
- Address of temporary lodging
- When the member arrives or departs the command

Location Search:

- Search by Description or JFTR Location
- You can override the Locality Rate

Periods:

You can have multiple periods of TLA in one submission

# Temporary Lodging Allowance



TLA ARRIVAL/ALTERNATE TEMPORARY LODGING CLAIM

MEMBER INFORMATION			
Name:	SSN:		
Paygrade:	Date Reported:		
Command:	UIC:		
Phone Number:	Accompanier (Unaccompanied circle)		
Marital Status (Circle): Single Married Military-Military Civilian Single Dependents			
Dependent Names/Ages of Children			
<b>DEPENDENTS ON STATIONS</b>			
TLA/ALTERNATE TLA INFORMATION			
Name:	When Filled:	Yes/No	
MEMBER CERTIFICATION			
I CERTIFY THE ABOVE INFORMATION IS TRUE AND CORRECT. Signature/Rank/Date _____			
* Certificate of Non-Availability (Navy Lodge is required for alternate Lodging) *			
HOUSING OFFICE			
TLA is/is not recommended from _____			
Total Number of days in TLA period: _____			
Expected Date of Occupancy: _____ Contract Appointment Date: _____			
Remarks: _____			
Housing Representative Signature	Date	Phone Extension	
COMMAND ENDORSEMENT			
Member has successfully sought housing and have been counseled on the importance of locating accommodations expeditiously. Housing tours were conducted this period on the following dates: _____			
Command TLA Coordinator Signature	Name/Rank	Date	Phone Extension
30 - 44 Day Endorsement:			
Department Head Signature	Name/Rank	Date	Phone Extension
45 - 60 Day Endorsement:			
Commanding Officer Signature	Name/Rank	Date	Phone Extension

NAVSUPPACT Naples Form 7210/3 (Rev 1-11)

## All TLA Claims must be endorsed by:

- Housing
- Command TLA Coordinator
- Department Head (if over 30 Days)
- Commanding Officer / OIC (if over 45 Days)

## If TLA Exceeds 60 Days

- Written Authorization from NSA Naples Italy CO is required.
- Approval is NOT Automatic, ensure all proper supporting documents are submitted in order to request an extension
- It is the member's responsibility to ensure the proper procedures are followed

# Temporary Lodging Allowance (TLA)



```
-- PERSONAL DATA - PRIVACY ACT OF 1974 --- CURRENT MMPA AS OF 24/01/29 --
      35 79                                01 OF 01
02 MJ:   LB:3800 LC:7111 SA:A SX:1 TK:170222 TU:260105 TH:260105
FIXED/OPEN/HISTORY
79-JUMPS  TEMPORARY  LODGING  ALW *  ENTRY-OPEN-DT 231215 16 12 2
      ENTRY-CLSD-DT 231215 16 12 2  CNTRL-CODE 2  ACTN 03  START 231202  STOP
      231206  ENTLMT 901.58  JTR-LCTN IT055  TLA I  NR-DEPN-PD 01
79-JUMPS  TEMPORARY  LODGING  ALW *  ENTRY-OPEN-DT 231205 08 12 1
      ENTRY-CLSD-DT 231205 08 12 1  CNTRL-CODE 2  ACTN 03  START 231122  STOP
      231201  ENTLMT 1,719.30  JTR-LCTN IT055  TLA I  NR-DEPN-PD 01
79-JUMPS  TEMPORARY  LODGING  ALW *  ENTRY-OPEN-DT 231130 05 12 1
      ENTRY-CLSD-DT 231130 05 12 1  CNTRL-CODE 2  ACTN 03  START 231114  STOP
      231121  ENTLMT 1,383.20  JTR-LCTN IT055  TLA I  NR-DEPN-PD 01
79-JUMPS  TEMPORARY  LODGING  ALW *  ENTRY-OPEN-DT 231127 02 12 1
      ENTRY-CLSD-DT 231127 02 12 1  CNTRL-CODE 2  ACTN 03  START 231112  STOP
      231113  ENTLMT 302.90  JTR-LCTN IT055  TLA I  NR-DEPN-PD 01
79-JUMPS  TEMPORARY  LODGING  ALW *  ENTRY-OPEN-DT 231121 18 11 2
      ENTRY-CLSD-DT 231121 18 11 2  CNTRL-CODE 2  ACTN 03  START 231102  STOP
      231111  ENTLMT 1,809.58  JTR-LCTN IT055  TLA I  NR-DEPN-PD 01
** END OF INQUIRY.
```



# BAH at Dependent's Location

# BAH at Dependent's Location



- BAH is an allowance to offset the cost of housing in CONUS when government-provided housing is not available. BAH depends upon the location, pay grade and number of dependents.
- A Member may choose to elect a designated place of residency for their dependents if their current tour is either an unaccompanied tour, a dependent-restricted tour, or an unusually arduous sea duty (UASD) assignment. If the Member falls in at least one of these categories, then they may choose to elect any CONUS location for their dependents to reside.

# BAH at Dependent's Location



## Required KSDs:

- PCS Orders
- RED/DA
- Marriage Certificate
- A memo authorizing BAH at dependent's location signed by their Commanding Officer

Acquired dependent - An individual who becomes a dependent through birth, marriage, adoption, etc. during the course of a Navy Service Member's current overseas tour of duty.

# BAH at Dependent's Location



BAH begins on the date of marriage, birth, adoption, etc. if the member is not assigned to government quarters at the time. Otherwise, it will begin after the member has received permission to leave government quarters.

- Members serving an UNACCOMPANIED tour may request station allowances of dependents with approval of their Commanding Officer.
- For Members serving an ACCOMPANIED tour when dependents have not arrived on station, members may request station allowances of dependents with approval of:
  - PERS N130 (Continuation of Overseas Allowances)
  - PERS 451-H (Continuation of Stateside Allowances)

# BAH at Dependent's Location



Where to send requests:

- Advance dependent Travel (ADT):
  - N130C:
    - CONUS to OCONUS
    - OCONUS to OCONUS
  - PERS-451:
    - OCONUS to CONUS
    - CONUS to CONUS
- Delayed Dependent Travel (DDT):
  - PERS-451:
    - CONUS to OCONUS
    - CONUS to CONUS
  - N130C
    - OCONUS to CONUS
    - OCONUS to OCONUS
- Continuation of Station Allowances (COSA):
  - COSA due to PCU (ACC: 106) orders N130C in all cases
  - COSA in CONUS submit to PERS-451
  - COSA in OCONUS submit N130C



## Members with No Dependents:

- For the purpose of this entitlement, each member of a dual military couple, having no other dependents, is considered a single member for BAH/OHA entitlement purposes.
- In Mil-to-Mil situations, a member separating from the service becomes an acquired dependent of the service member remaining on ACDCU on the day of separation.
- When entitled to OHA and service members are sharing the same residence, members are entitled to their own rate of OHA. The utilities for each service member will be halved.

# References



- DODFMR Volume 7A, Chapters 26 & 68
- Pay SOPs
- OPNAVINST 7220.12 CH-1
- CPPA Handbook
- MILPERSMAN 1300-160



# Questions?