



NAVY PAY AND PERSONNEL SUPPORT CENTER OPS ALERT

Ser N3: 003-20

Procedure Update: **EAW ERRONEOUS ROUTING FOR CYCLE 247 and CYCLE 106**

Release Date: 01/24/2020

Effective Date: 01/24/2020

BLUF: Numerous EAWs in the “Pending ESO Review/Correction” and “Draft” worksheet status were erroneously routed to the Command ESO user role.

Discussion:

EAWs routed to the EAW ESO user role for final verification and EAWs that were in the draft status were mistakenly routed to the Command ESO user role. Command ESOs should reroute the EAWs for final verification back to the EAW ESO user role. If the EAW was routed to the Command ESO from the draft status, process the EAW as you would normally.

What this means to you:

Command ESOs must verify their “Pending My Review” and either reroute for final verification or process accordingly.

****Disseminate to all tenant commands under your AOR****

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