



NAVY PAY AND PERSONNEL SUPPORT CENTER OPS ALERT

Ser N3: 015-20

Procedure Update: **TRANSFER OF NEW ACCESSION STUDENTS ON CURRENT ORDERS TO NEXT TRAINING LOCATION**

Release Date: 04/09/2020

Effective Date: IMMEDIATELY

BLUF: Updated memorandum will allow a temporary 60-day pen-and-ink change vice the now 30 day due to COVID-19 pandemic.

DISCUSSION: MILPERSMAN Article 1320-306 states Enlisted personnel assigned in a "TEMDU/TEMDUINS/Duty Under Instruction (DUINS)" status (ACC 34X) at a Recruit Training Command or Service School Command may have their orders pen-and-ink modified for no more than 30 days past the original Report NLT (date). This exception is in recognition of training setbacks and any other training delays that may cause member to report past their original Report NLT (date). Leave, proceed, and travel time will not exceed the amount authorized on original orders. Any modification past 30 days may only be authorized by the appropriate assignment control authority (ACA).

MILPERSMAN Article 1306-1702 states BUPERS orders have been issued and delay is not more than 30 days past original no later than (NLT) date/estimated date of arrival (EDA). BUPERS orders can be modified with pen-and-ink-changes of NLT/EDA if no more than 30 days will have passed from the original NLT/EDA date for enlisted personnel in a temporary duty under instruction or duty under instruction accounting category code (ACC) 34X status at service school commands. The new memorandum will allow a 60 days Pen and ink changes vice the now 30 days.

WHAT THIS MEANS TO YOU:

- Effective immediately, the Report NET Date, Report NLT Date, and/or Expired Class Convene Date should not be factors in holding the transfer of New Accession Students to the next duty location.
- **Pen and Ink changes can now be made up to 60 days.**
- Ensure training is held at the TSC, FSC, and PSD levels and with CPPA's.
- Disseminate to all commands under your ADSN.

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