



NAVY PAY AND PERSONNEL SUPPORT CENTER OPS ALERT

Ser N3: 018-20

Procedure Update: **COVID-19 CONTRACT CLAUSE ADDED FOR PERSONNEL OF SHORT-TERM EXTENSIONS**

Release Date: 04/21/2020

Effective Date: IMMEDIATELY

BLUF: PAY AND PERSONNEL INFORMATION BULLETIN 20-08 (PPIB) was released. Transaction Service Centers (TSC), and Personnel Support Detachments (PSD) ensure to review this process and policy change that has been authorized for short-term extensions in the Navy Standard Integrated Personnel System (NSIPS) for both Active and Reserve Personnel.

DISCUSSION: This will ensure accessions missions, unit missions, and manning requirements are accounted. COVID-19 related extensions are to be used if a Service member is executing an extension in accordance with NAVADMINs 071/20, 089/20 and PPIB 20-08. Due to the uncertainty regarding the duration of the COVID-19 Pandemic, the mandated all stop on PCS travel and the resulting effect on the U.S. economy, the incentives and extensions will help provide some stability to the Navy.

WHAT THIS MEANS TO YOU:

- **Ensure the correct contract clause is selected per component.**
- On the Exceptions panel of Extensions in NSIPS 076 will be used for Active duty extensions, and 077 will be used for Reserve extensions
- The provisions of the SRB program and the execution of the extension of enlistment may affect entitlement to monetary benefits for a subsequent reenlistment.
- Ensure training is held at the TSC, PSD and CAREER COUNSELORS level to ensure contract clause procedures guidelines are followed.
- Disseminate to all commands under your ADSN.

POC:

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