



NAVY PAY AND PERSONNEL SUPPORT CENTER OPS ALERT

Ser N3: 019-20

**Procedure Update: NAVY-WIDE ADVANCEMENT EXAMINATION (NWAE) WAY AHEAD FOR E-4
THROUGH E-7 FEBRUARY 2020 (CYCLE 106) SELECTED RESERVE**

Release Date: 04/29/2020

Effective Date: 04/29/2020

BLUF: Command ESOs will be given the month of July 2020 to administer Cycle 106 E-4 through E-7 late exams.

DISCUSSION: Command ESOs are authorized to administer Cycle 106 E-4 through E-7 exams from 1-31 July 2020 since testing for SELRES is dependent on drill weekends, available test sites and candidate availability.

(1) SELRES E-7 candidates are highly encouraged to participate in the Cycle 106 exam at the earliest possible date in July 2020 to ensure selection board eligibility results can be posted prior to the board convening date.

(2) Due to Cycle 106 exam delays, all SELRES E-7 candidates will have an additional three weeks to submit a Letter to the Board (LTB). The new due date for LTB submissions will be 18 May 2020, which correlates to the original convening of the Reserve E-7 board.

WHAT THIS MEANS TO YOU: 1. ESOs must clearly publish and communicate Cycle 106 exam administration schedules so Sailors are made aware of testing dates and administration sites in advance of this testing window. Commands should implement precautionary measures to ensure Force Health Protection Guidance (FHPG) measures are met in line with NAVADMIN 116/20 to include social distancing requirements. This may include providing multiple administration sites to reduce the number of exam-takers at each site and allow for adequate social distancing.

2. ESOs are responsible for ensuring examination dates on the EAW are changed for the approved late examination administration dates. Upon completion of the late exams, ESOs must expeditiously mail answer sheets to Navy Education and Training Professional Development Center (NETPDC).

*Note: For Cycle 106 E-7 candidates, additional guidance will be promulgated in a future NAVADMIN, which will detail a revised selection board schedule for all chief petty officer boards.

**Refer to NAVADMIN 121/20 for details.

****Disseminate to all tenant commands under your AOR****

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