



# NAVY PAY AND PERSONNEL SUPPORT CENTER OPS ALERT

Ser N3: 031-20

**Procedure Update: COMMAND CAREER REQUEST NPPSC 1160/1 AND NPPSC ANNUAL/ACTIVE DUTY TRAINING (AT/ADT) CHECKLIST 1571/1 FORMS UPDATE**

Release Date: 6/15/2020 Effective Date: 6/15/2020

**BLUF:** NPPSC 1160/1 and NPPSC 1571/1 has been updated.

## **DISCUSSION:**

- ✚ NPPSC 1160/1 Command Career Request has been updated to reflect current policies and procedures released via instructions and NAVADMINs. All policies and procedures for reenlistments and extensions remain the same.
- ✚ NPPSC 1571/1 Annual Training/Active Duty Training (AT/ADT) Checklist has been updated. Updates reflect current policies and procedures in accordance with MILPERSMAN and BUPERSINST. Review the attached forms and changes for familiarization.

## **WHAT THIS MEANS TO YOU:**

- CPPA's, continue to follow procedures set forth in SOP's, NAVADMINs, and instructions.
- Ensure Key Supporting Documents (KSD) are submitted with request.
- Continue working with servicing PSD to ensure a smooth reenlistment/extension for service members.
- Department Head or above are authorized to approve REENL only.
- Attached NPPSC 1160/1 (REV. 06-2020).
- Attached NPPSC 1571/1 (REV. 06-2020).

**Disseminate to your CPPA's in your AOR**

## **POC:**

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