



NAVY PAY AND PERSONNEL SUPPORT CENTER OPS ALERT

Ser N3: 055-20

ADVISORY: IMPORTANCE OF TIMELY LOSS PROCESSES/PROCEDURES

Release Date: 11/6/2020 Effective Date: IMMEDIATELY

BLUF: Panel 1 cannot be accomplished by the Command Pay and Personnel Administrator (CPPA) if a loss was not processed and released in a timely manner.

DISCUSSION: The correct processing of a loss will affect the CPPA Panel 1 gain. If a loss is not processed and released, the CPPA is unable to complete the gain and therefore, unable to meet the 4 day requirement for a personnel transaction. Performing the loss transaction is a critical enabler to the success of NAVADMIN 287/20, in which Chief of Naval Personnel (CNP) mandates CPPAs to use Panel 1 for all gains beginning NLT December 1, 2020.

Review the below Milpersman regarding timeliness of processing personnel transactions

➤ **MILPERSMAN 1000-025 PERSONNEL TRANSACTION TIMELINESS**

Timeliness associated with officer and enlisted personnel transactions can significantly impact operational planning, personnel accounting, and mission success.

WHAT THIS MEANS TO YOU:

- ✚ TSC/PSD – Ensure **LOSSES** are processed and released no later than four days from date of detach.
- ✚ TSC/PSD – Provide to all employees, and military personnel.
- ✚ Adhere to all policies and procedures set forth in SOP's, NAVADMINs, and instructions.
- ✚ All OPS ALERTS and CPPA RESOURCES can be found on the following:
 - <https://mpte.navy.deps.mil/sites/npc/pers2/NPPSC/SitePages/Home.aspx>
 - <https://www.public.navy.mil/bupers-npc/support/paypers/cpcresources>

******Disseminate to all tenant commands and CPPA's under your AOR******

POC:

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