



# NAVY PAY AND PERSONNEL SUPPORT CENTER

## OPS ALERT

Ser N3: 018-21

Procedure Update: **CHANGE TO ACTIVE DUTY ENLISTED AND FLEET RESERVE TRANSFER NOTIFICATIONS**

Release Date: 6/29/2021 Effective Date: 07/01/21

**BLUE:** IAW MILPERSMAN 1810-010 and 1830-040, changes to the approval notification process for Enlisted Active Duty and Fleet Reserve Transfers are being implemented due to the consolidation of a legacy computer system (OPINS) into NSIPS.

**DISCUSSION:** Effective 1 July 2021 PERS-836 will no longer have the ability to provide any messages associated with Active Duty Enlisted Retirements and Fleet Reserve Transfer decisions. These include the acknowledgement, message of intent (MOI), final authorization with statement of service, disapproval and cancellation messages. The MOI and final authorization messages will be replaced by a one-time letter of approval (LOA) that will be provided as an attachment under the Attachment/Comments/Recommendation tab on both the retirement and Fleet Reserve approved requests. Statements of service will be completed by PERS-836 in NSIPS and made available to the member no later than 120 days prior to the approved date. Disapproved requests will be provided with a reason in the comments section under the Final Determination tab. There will not be any interaction between OPINS and DFAS anymore, the "33" transaction that releases the SOS info to DFAS will be released through NSIPS. Sailors attached to commands without NSIPS RnS access shall receive approval or disapproval notification via official email.

**WHAT THIS MEANS TO YOU:**

Anyone who currently has not been issued a final authorization message will receive a LOA with their statement of service created in NSIPS. **Key points to take away:**

- PERS-836 will no longer provide any messages concerning retirements/fleet reserve.
- Messages of Intent and Approval messages will be replaced by a one-time letter
- Letters will be provided under the attachments/comments/recommendations tab in NSIPS Self-service

**ALL OPS ALERTS AND CPPA RESOURCES CAN BE FOUND ON THE FOLLOWING:**

<https://mpte.navy.deps.mil/sites/npc/pers2/NPPSC/NPPSC%20OPS%20ALERTS/FormsAllItems.aspx>

<https://www.mynavyhr.navy.mil/Support-Services/Pay-Pers-Support/CPA-Resources>

**This OPS Alert will ensure Sailors Statements of service will be completed by PERS-836 in NSIPS and made available to the member no later than 120 days prior to the approved date**

**\*\*\*Disseminate to all tenant commands and CPPAs within your AOR\*\*\***

**POC:**

PERS-836

[enlisted\\_active\\_duty\\_retirements@navy.mil](mailto:enlisted_active_duty_retirements@navy.mil)