



NAVY PAY AND PERSONNEL SUPPORT CENTER OPS ALERT

Ser: 017-24

PROCEDURE UPDATE: UPDATED NPPSC FORMS 1160/1, 1160/2, 1300/3, 1300/4, 1571/1, 1800/1, 1900/2, 7000/1, 7000/2, 7220/2, AND 7220/4

Release Date: 6/5/2024

Effective Date: 1 August 2024

BLUF: The NPPSC forms below have been updated and posted to the [MyNavy HR website > References > Forms > NPPSC Forms](#).

DISCUSSION: The following forms have been updated and are available on the MyNavy HR website. Previous editions of these forms will be accepted until 1 August 2024. Cases already submitted with an effective date after 1 August 2024 do not need to be resubmitted. Cases submitted with superseded forms after 1 August 2024 will be placed in “CPPA Action Required” status with direction to use current edition.

- NPPSC 1160/1 – Command Career Request (Rev. 04-2024)
- NPPSC 1160/2 – CPPA Reenlistment Checklist (Rev. 04-2024)
- NPPSC 1300/3 – PCS Transfer Checklist (Rev. 05-2024)
- NPPSC 1300/4 – Receipts Checklist (Rev. 05-2024)
- NPPSC 1571/1 – Annual Training/Active Duty Training (AT/ADT) Checklist (Rev. 04-2024)
- NPPSC 1800/1 – Fleet Reserve/Retirement Checklist (Rev. 05-2024)
- NPPSC 1900/2 – Separations Checklist (Rev. 05-2024)
- NPPSC 7000/1 – Travel Electronic Funds Transfer (EFT) Information (Rev. 04-2024)
- NPPSC 7000/2 – Advance BAH Request (Rev. 04-2024)
- NPPSC 7220/2 – Temporary Lodging Expense (TLE) Allowance Certification (Rev. 04-2024)
- NPPSC 7220/4 – Career Sea Pay Tracker (Rev. 04-2024)

WHAT THIS MEANS TO YOU:

- + **CPPAs:** New NPPSC forms are available on the MyNavy HR website. Previous editions of these forms will be accepted until **1 August 2024**.
- + **CPPAs:** Find your Regional Support Center (RSC) contact information on the [MyNavy HR CPPA Resources Page > RSC Contacts](#). Find RSC Training Schedules and additional info the [RSC SharePoint Pages](#).
- + OPS ALERTS, PERSPAY SOPs, eCRM Case Routing Guidance and CPPA Resources can be found on the [MyNavy HR CPPA Resources Page](#) (navigate to CPPA Resources > eCRM Library).

***** REGIONAL SUPPORT CENTERS: DISSEMINATE TO COMMANDS AND CPPAs IN YOUR AOR *****

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