



NAVY PAY AND PERSONNEL SUPPORT CENTER OPS ALERT

Ser: 013-26

PROCEDURE UPDATE: END OF FY26 ADOS DEACTIVATIONS

Release Date: 7/17/2026

Effective Date: Immediately

BLUF: Since the beginning of FY26, Reserve Center of Excellence (RCOE) has activated over 1,500 Reservists on Active Duty for Operational Support (ADOS) whose orders will end on 30 September 2026. To facilitate timely deactivation processing, eCRM deactivation cases must be submitted to RCOE on or before 1 August 2026.

Discussion: Per the Reserve Services Case Routing Guidance (CRG) dated 19 December 2024, deactivation cases are required to be submitted no later than 60 days prior to deactivation date. It is imperative that CPPAs track assigned Reservists that are currently on ADOS orders and complete the required KSDs for deactivation.

For ADOS activated Reservists who receive order extensions after deactivation case is submitted, CPPAs must complete the below steps to ensure smooth coordination:

- Upload the Order Modification/Extension/New Orders to the eCRM deactivation case and notify the processing clerk that the member has received follow on orders, this will stop the deactivation processing.
- Initiate a gain transaction to the servicing Transaction Service Center (TSC), if applicable.
- Submit a separate case with a copy of the orders per Reserve Reenlistments & Extensions listed below for an Active Duty Reserve (ADR) extension, not a standard Reserve contract. The ADR contract extends the Sailors' EAOS, whereas a standard Reserve contract only affects the Expiration of Reserve Enlistment (EREN).

For detailed instructions on submitting and creating an ADR contract via NSIPS, refer to **RCOE CRGs**, [CRG - Reserve Reenlistments & Extensions](#) (go to page 2) and [CRG - Reserve Services](#).

WHAT THIS MEANS FOR YOU:

CPPAs will:

- 1) Submit RES deactivation eCRM NLT 1 August 2026 for Reservists with orders ending 30 September 2026.
- 2) If Reservists receive follow-on orders after eCRM case has been submitted, the CPPA must update the RES deactivation eCRM case immediately and include a copy of the order extension. Timely submission and update to the RES deactivation eCRM case will prevent erroneous Strength Loss transaction and avoid pay interruption.
- 3) Ensure that Sailors with (or who later receive) follow-on orders have a Reenlistment/Extension eCRM case submitted with the correct contract types for Reservists on Active Duty (AD) orders to maintain continuity of pay.
- 4) Review members with back-to-back orders who qualify for leave carryover, and take appropriate action during submission to support seamless continuation of service.
- 5) If a member is expecting follow-on FY orders, place a comment in the eCRM case to notify RCOE. Note that this notification is for awareness only and does not bypass the requirement to upload the new orders; you must upload the official orders into the case once they are issued.

Resources:

Find your RSC contact information on the MyNavy HR CPPA Resources Page. PERSPAY SOPs and eCRM CRGs are available in the [eCRM Library](#).

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POC:

Refer to your RSC for questions.

Find your RSC contact information on the [MyNavy HR CPPA Resources Page > RSC Contacts](#).