



NAVY PAY AND PERSONNEL SUPPORT CENTER

OPS ALERT

Ser: 010-26

PROCEDURE UPDATE: NEW ACCESSION TRAINING (NAT) EXTENSIONS PROCESSING

Release Date: 07/10/2026 Effective Date: Immediately

BLUE: New Accession Training (NAT) students within the training pipeline will now have automatic extensions generated and released by Navy Standard Integrated Personnel System (NSIPS). This automation reduces manual processing requirements, improves timely extension execution, and supersedes OPS Alert 015-25.

DISCUSSION: NAT students assigned to Accounting Classification Code (ACC) 340, 341, 342, 350, and 400 will execute a one-month extension. This extension is auto generated by NSIPS 7 calendar days prior to the current soft Expiration of Active Obligated Service (SEAOS). On the day following the current End of Active Obligated Service (EAOS), NSIPS will automatically generate the one-month operative extension.

PROCEDURES:

1. **Automatic Processing:** No action is required by the Command and Pay Personnel Administrator (CPPA) for students in ACC 340, 341, 342, 350, or 400.
2. **Manual Processing:** NSIPS will **not** create an automatic extension for NAT students gained to their respective Navy Reserve Center (NRC) in ACC 380 or any student with an ACC 1xx.
3. **Submission:** For these specific ACCs (380 or 1xx), the CPPA must submit a manual extension request via Electronic Customer Relationship Management (eCRM)/Salesforce to Transaction Support Center (TSC) Naples.

Submit cases via eCRM/Salesforce to TSC Naples using the case information below.

Case Details	Select	Notes
Subject	Rate/Grade LName, FName, NAT Extension	
Effective Date	Date of current EAOS	
Request Type	REEN/EXTEN/RIS	
Problem Code	Extension Request	
Routed To	TSC Naples	

IMPORTANT: Submission of manual extension requests for members meeting automation criteria may interrupt the NSIPS automated process and result in processing discrepancies or delays. CPPAs should only submit manual requests for members excluded from automation criteria.

ADDITIONAL INFORMATION: Commands may refer to MILPERSMAN 1133-090 regarding NAT requirements while in a training pipeline.

WHAT THIS MEANS TO YOU:

- ☐ **CPPAs:** Monitor NAT students' EAOS. Ensure those in ACC 380 or 1xx have manual extensions submitted to TSC Naples to prevent pay interruptions.
- ☐ **Resources:** Find your RSC contact information on the MyNavy HR CPPA Resources Page. PERSPAY SOPs and eCRM Case Routing Guidance are available in the [eCRM Library](#).

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POC:

Refer to your RSC for questions.

Find your RSC contact information on the [MyNavy HR CPPA Resources Page > RSC Contacts](#).