

RTTUZYUW RHOIAAA0001 1471802-UUUU--RHSSSUU.
ZNR UUUUU
R 271801Z MAY 25 MID7962829U
FM MYNAVCAREERCEN MILLINGTON TN
TO AIG 9226
INFO COMNAVPERSCOM MILLINGTON TN
MYNAVCAREERCEN MILLINGTON TN
BT
UNCLAS

SUBJ/PAY AND PERSONNEL INFORMATION BULLETIN 25-11//
REF/A/DOC/JOINT TRAVEL REGULATION CHAPTER 5 PART A/
AMPN/REF A IS THE JOINT TRAVEL REGULATIONS.

GENTEXT/REMARKS/1. Pass to commanding officers, executive officers, senior enlisted leaders, administrative officers, personnel officers, command career counselors, Command Pay and Personnel Administrators (CPPAs) and disbursing officers. This message targets personnel, administrative, and disbursing offices, Transaction Service Centers (TSCs), and Regional Support Centers (RSCs) regarding current personnel, pay, and transportation services for both active and reserve personnel.

2. The purpose of this message is to announce an amendment to the Joint Travel Regulations (JTR) allowing Service Members (SM) to be reimbursed for the cost of relocating one household pet, either a cat or a dog, to an alternate location or a designated place. The 1 January 2024 JTR update authorized reimbursement for the costs related to pet transportation during a Permanent Change of Station (PCS). SMS may claim pet-related expenses for one cat or dog per household on the PCS travel claim- up to 550 United States Dollars (USD) for Continental United States (CONUS) moves or up 2,000 USD for Outside Continental United States (OCONUS) moves.

3. Transportation to an alternate location is authorized for a member with or without dependents and one of the circumstances listed below applies:

- a. SM receives PCS orders to a Permanent Duty Station (PDS) where Government quarters rules prohibit the possession of a pet
- b. A particular breed the SM owns is prohibited from being transported to the new PDS
- c. Airline policy prohibits the transportation of pet due to breed or other factors or
- d. Transportation of a pet to an alternate location may be authorized in the case of a SMS death

4. Transportation of a pet may be authorized to a designated place when one of the following applies:

- a. SM receives PCS orders to serve an unaccompanied or dependent restricted tour
- b. to an assignment specified as unusually arduous sea duty or

- c. in the case of an early return of dependents at Government expense
5. Transportation of the pet from the alternate location or designated place may be authorized upon the SMs receipt of new PCS orders.
 6. The current PDS, new PDS, alternate location or designated place are all factors affecting the amount of reimbursement. The amount of reimbursement for various scenarios can be found in table 5-1.a of reference (a).
 7. To ensure payment of pet expense to an alternate location or designated place, the SM will need to submit Key Supporting Documents (KSDs) to support payment. Examples of KSDs are:
 - a. Proof of Government Quarters prohibiting possession of a pet
 - b. Proof of breed is prohibited from being transported to new PDS or
 - c. Airline policy which prohibits pet transportation
 8. Questions regarding personnel, pay, and transportation transactions should be sent to the MyNavy Career Center Human Resources Service Center at 1(833)330-6622 or askmncc(at)navy.mil. Please note, this email is not encrypted, do not send Personally Identifiable Information (PII) to this address.
 9. Point of contact regarding this pay and personnel information bulletin is Mr. George Noneaker. He can be reached by phone at 1(901)874-3190 or by email at george.l.noneaker.civ(at)us.navy.mil.
 10. Request widest distribution possible.
 11. Released by Rear Admiral Stuart C. Satterwhite, Commander, MyNavy Career Center.//