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FM COMNAVPERSCOM MILLINGTON TN
TO AIG 9226
INFO COMNAVPERSCOM MILLINGTON TN
MYNAVCAREERCEN MILLINGTON TN
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SUBJ/PAY AND PERSONNEL INFORMATION BULLETIN 25-20//

REF/A/DOC/CONSGB/25OCT2025//

AMPN/REF A IS COMMANDER NAVAL STATION GUANTANAMO BAY ORDER TO EVACUATE./
GENTEXT/REMARKS/1. Pass to commanding officers, executive officers, senior enlisted leaders, administrative officers, personnel officers, command career counselors, Command Pay and Personnel Administrators (CPPAs), and disbursing officers. This message targets personnel, administrative, and disbursing offices, Transaction Service Centers (TSCs), and Regional Support Centers (RSCs) regarding current personnel, pay, and transportation services for both active and reserve personnel.

2. The purpose of this message is to disseminate the FY-2026 lines of accounting (LOAs) classification to be utilized in processing evacuation travel claims for military dependents (MPN and RPN) as advised by reference (a) to evacuate in connection with Tropical Storm Melissa 25 OCT 2025 for the geographic areas of interest (GAOI) listed in reference (a).

3. The LOAs published in this Pay and Personnel Information Bulletin (PPIB) are to be utilized only for military dependents (MPN and RPN) evacuation payments earned or accrued effective 25 OCT 2025.

MPN OFFICER AND ENLISTED DEPENDENTS

FY-2026 ACCOUNTING CLASSIFICATION

SDN N0002226CTHAXXX (XXX = LAST 3 OF SSN) AA 1761453.2258 210 00022 050120
2D

X74200 02226CTHAXXX (XXX = LAST 3 OF SSN)

JON DESCRIPTION TROPICAL STORM MELISSA

RPN OFFICER AND ENLISTED DEPENDENTS

FY-2026 ACCOUNTING CLASSIFICATION

SDN N0002226CTHAXXX (XXX = LAST 3 OF SSN) AA 1761405.225P 210 00022 050120
2D

X74200 02226CTHAXXX (XXX = LAST 3 OF SSN)

JON DESCRIPTION TROPICAL STORM MELISSA

4. Claim Submission Procedures

a. Military members are not authorized evacuation entitlements and must submit authorization through the Defense Travel System (DTS). Post

departure authorizations are allowed for reimbursement through their command.

b. To ensure dependent evacuation claims are processed in a timely manner, Command Pay and Personnel Administrators (CPPAs) must use the following naming convention in the subject line of Salesforce Case in eCRM and submit to the Travel Processing Center (TPC) Memphis using request type *PCS Travel* and problem code *Evacuation Claim*. Submit requests in eCRM using the following naming convention: TROPICAL STORM MELISSA, Last Name, First Name, Evacuation Claim, 25 OCT 2025 (EVAC DATE).

5. Advance Travel Request Submission Procedures.

a. Military members are not authorized travel advances in connection with evacuation and must submit an authorization through DTS and use their Government Travel Charge Card for official travel.

b. To ensure dependent advance travel requests are processed in a timely manner, CPPAs must use the following naming convention in the subject line of the Salesforce case in eCRM. Submit requests in eCRM using the following: TROPICAL STORM MELISSA, Last Name, First Name, Travel Advance Request, 25 OCT 2025 (EVAC DATE).

6. Reporting Requirement. It is imperative commands issuing evacuation orders utilize the LOAs listed above and provide a copy of the orders issued to N10, PERS704 via email at bupers_pcsorders.fct@navy.mil. Point of contact (POC) is Mr. Lance Jones at email bertie.l.jones4.civ@us.navy.mil.

7. Questions regarding personnel, pay, and transportation transactions should be sent to the MyNavy Career Center Human Resources Service Center at 1(833)330-6622 or askmncc@navy.mil. Please note, this email is not encrypted, do not send Personally Identifiable Information (PII) to this address.

8. POC regarding this PPIB is Lieutenant Commander William J. Garcia. He can be reached by phone at 1(901)874-2325 or by email at william.j.garcia.mil@us.navy.mil.

9. Request widest distribution possible.

10. Released by Rear Admiral Kertreck V. Brooks, Commander, MyNavy Career Center.//